

# Checklist – Clinical Charge Entry

Document and forward any additional questions that you are unable to answer to the appropriate member of the team. Do not leave concerns open-ended; YOU are responsible for following up.

Please note the following are priorities during your time with the staff:

- Clinical Charge Entry

Date: \_\_\_\_\_

CI/Support Name: \_\_\_\_\_

Staff Member Name: \_\_\_\_\_

Staff Position: \_\_\_\_\_

Task	Yes	No	N/A
<b>1. Clinical Charge Entry Component</b>			
Add Clinical Charge Entry Component on View to Inpatient 2018 Workflow and Discharge Workflow MPages			
Arrange/Move Component			
Review how to associate a note to a historical visit			
Use Favorites for most frequently used charges			
Review how to associate This Visit Problems			
<b>Weird Gotchas</b>			
<b>Review where to find more materials</b>			
CI Educational Library: <a href="http://ci.northernlighthealth.org/home">ci.northernlighthealth.org/home</a>			
<b>Comments/Concerns</b>			

