
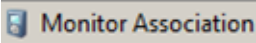
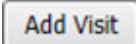
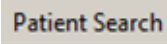

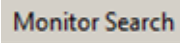

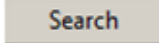

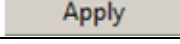

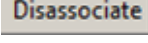

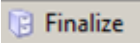

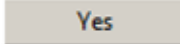


The Quick Reference Guide (QRG) demonstrates the Women's Health Clinical Staff workflow.

### Common Buttons & Icons

	Sign buttons		Monitor Association button
	Add Visit button		Patient Search button
	Graph/Card view toggle icon		Monitor Search button
	Sign icon		Search button
	Menu button		Apply button
	Annotation icon		Disassociate button
	Component Refresh icon		Finalize button
	Pill icon		Yes button

### Add a Pregnancy

➤ From the patient's chart:

**STEP 1:** Click the **Prenatal** MPage tab.

**STEP 2:** Click the **Add Pregnancy** hyperlink.

**STEP 3:** Document the **Onset: Date** field.

**STEP 4:** Click the appropriate **Onset Date** radio button.

**STEP 5:** Add/Modify the Add EDD Maintenance pane information, as needed.

**NOTE:** Information in this pane populates based on what is documented in the top pane.

**STEP 6:** Click OK.

### Document Chief Complaint

**STEP 1:** Click the **Chief Complaint** component.

**STEP 2:** Enter the patient's chief complaint, then click **Sign**.

## **Document the Antepartum Intake Form**

➤ From the patient's chart:

**STEP 1:** Click the **Pregnancy Visit Information** component in the left-side list.

**STEP 2:** Click the **Add Visit** button.

**NOTE:** **View this component in either the graph or card view. Change the view by clicking the associated button for the view needed.**

**STEP 3:** Click the **Pregnancy Visit Information** component dropdown arrow.

**STEP 4:** Click the **Antepartum Intake Form**.

**STEP 5:** Document the Antepartum Intake Form using the sections along the left-side for navigation.

**NOTE:** **This information flows over to the Pregnancy card and is used by the provider for the bulk of their documentation.**

**STEP 6:** Click the **Sign** icon.

**STEP 7:** Click the **Pregnancy Visit Information Component Refresh** icon to update the Pregnancy card.

## **Document OB Education**

➤ From the patient's chart Prenatal MPage:

**STEP 1:** Click the **Pregnancy Visit Information** component header.

**NOTE:** **This takes opens to iView and I&O.**

**STEP 2:** Click the **Antepartum Education** band.

**STEP 3:** Click the appropriate education section.

**STEP 4:** Document the education given in the grid.

**STEP 5:** Click the **Sign** icon.

## **Document an OB Office Visit**

➤ From the patient's chart:

**STEP 1:** Click the **Pregnancy Visit Information** component.

**STEP 2:** Click the component's **Add Visit** button.

**STEP 3:** Click the **Pregnancy Visit Information** header.

**NOTE:** **This will take open to iView and I&O.**

**STEP 4:** Click the **OB Office Visit** band.

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**STEP 5:** Document the sections as needed.

### **Document Antenatal Testing**

**STEP 1:** Click the **Antenatal Testing** band in iView and I&O.

**STEP 2:** Document the testing information, as appropriate.

**NOTE:** When pulling information directly from FetaLink to iView in Antenatal Testing, any maternal charges will still need to be manually noted here in iView.

### **Document a RhoGAM Administration**

**STEP 1:** Click **Menu**.

**STEP 2:** Click **Single Patient Task List**.

**STEP 3:** Review the RhoGam order.

**STEP 4:** Click the **Pill** icon dropdown arrow.

**STEP 5:** Click **Done**.

**STEP 6:** Document as much detailed information as possible for the administration.

**STEP 7:** Click the **Sign** icon.

**STEP 8:** Review the documentation within the MAR.

**NOTE:** There is an additional option of reviewing the RhoGam administration on the Results Timeline within the Prenatal MPage and expanding the Visit Details.

### **Document Ambulatory Fetal Monitoring**

➤ This process is the same for both ambulatory and acute settings. From the FetaLink home screen:

**STEP 1:** Click the needed location tab on the Census view.

**STEP 2:** Locate the patient's initials.

**NOTE:** Hover over the initials to see the patient's full name.

**STEP 3:** Click the blue hyperlink for the room the patient is in.

**STEP 4:** Click **Locations** in the top menu.

**STEP 5:** Click **Monitor Association** in the top center of the page.

**STEP 6:** Scan the patient wristband if available.

**NOTE:** If a scanner is not available:

- Click the **Patient Search** button in the Monitor Association window.
-

- **Search for the patient.**

**STEP 7:** Click the patient's name to select if not already selected.

**STEP 8:** Click **Apply**.

**STEP 9:** Scan the monitor to associate it to that patient.

**NOTE:** **If a scanner is not available:**

- **Click the Search Monitor button in the Monitor Association window.**
- **Click the + icon to expand the correct location.**
- **Click the correct monitor to select.**

**STEP 10:** Click **Apply**.

### **Resolving an Alert**

**STEP 1:** Click the **Alerts** menu.

**STEP 2:** Click the **Annotation** icon in the red alert banner.

**STEP 3:** Document the annotation information.

**STEP 4:** Click **Sign** in the annotation window.

**STEP 5:** Review the annotation within the FetaLink monitor feed.

**NOTE:** **Annotations can only be added, not removed.**

### **Disassociate a Monitor in FetaLink**

**STEP 1:** Click **Monitor Association**.

**STEP 2:** Click **Disassociate** in the Monitor Association window.

**NOTE:** **Modify the date and time as needed by clicking the Modify hyperlink within the Monitor Association window.**

**STEP 3:** Click **Apply**.

### **Finalize a FetaLink Episode**

**NOTE:** **It is best practice to disassociate a monitor before finalizing the episode.**

**STEP 1:** Click **Finalize** within the FetaLink session menu.

**STEP 2:** Select the reason for the monitor episode.

**STEP 3:** Click **Yes**.

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### **Create a Dynamic Documentation Note in PowerChart**

- STEP 1:** Navigate to the patient's Prenatal MPage.
- STEP 2:** Scroll down to the bottom of the component list.
- STEP 3:** Click **OB Antenatal Testing**.
- STEP 4:** Confirm that the information has been pulled in.
- STEP 5:** Click **Sign/Submit**.
- STEP 6:** Document the Provider name in the Sign/Submit Note window.
- STEP 7:** Click **Sign**.

### **Document a Postpartum GYN Visit**

➤ **From the patient's Prenatal MPage:**

- STEP 1:** Click the **GYN Clinic** tab.
- STEP 2:** Document the **Chief Complaint**; then click **Sign**.
- STEP 3:** Click the **Histories** component.
- STEP 4:** Click **Pregnancy**.
- STEP 5:** Verify the patient's pregnancy history has updated correctly.
- STEP 6:** Click the **Gynecology Overview** component.
- STEP 7:** Click the **Gynecology Overview** dropdown arrow; then click **GYN Visit**.
- STEP 8:** Document the GYN Visit Form, as appropriate; then click the **Sign** icon.
- NOTE:** **Be sure to administer the Edinburgh Postnatal Depression assessment again.**
- STEP 9:** Click the **Recommendations** component.
- STEP 10:** Review the pending items and complete as appropriate for the patient.