From the Office of Health Informatics
Quick Reference Guide (QRG)
Oncology Provider Day in the Life
August 1, 2025

This Quick Reference Guide (QRG) demonstrates a day in the life for the oncology provider.

Navigate the Oncology Provider Workflow

➤ From the patient Oracle Health (Cerner) Millennium PowerChart Organizer Home screen:

STEP 1: Click the **Patients fo**r: Resource dropdown arrow.

STEP 2: Click **user's name**.

STEP 3: Click the **Apply** button.

- A list of patients scheduled for the day displays.

STEP 4: Select the patient's name, then click to open their chart.

- The patient's chart opens defaulted to the Oncology Provider View and the Ambulatory Oncology 2023 MPage. This is where most of the documentation and chart review should occur.

STEP 5: Review the information in the patient banner to verify the correct patient chart has been selected.

Review the Components of the Patient Chart

➤ From the Oncology Provider View:

STEP 1: Click the **Oncology Quick Orders** MPage.

NOTE: Orders for office visit charges, follow-up appointments and most frequently ordered lab imaging and medication orders can be placed on this page, as well as orders outside of a regimen that are not included in the treatment regimen that was ordered.

STEP 2: Click the **Demographics** MPage.

- Review the patient demographic, insurance, and consent information.

STEP 3: Click the **Chemo Dosing** MPage.

- Review treatment cycles of a patient's chemotherapy orders along with a customized clinical decision support page.

STEP 4: Click the **Inpatient 2018** MPage.

NOTE: Use this page for documenting when caring for patients on the inpatient setting.

From the Office of Health Informatics
Oncology Provider Day in the Life
August 1, 2025
Page 2 of 4

Review the Oncology Flowsheet

STEP 1: Click **Menu**.

STEP 2: Click the **Oncology** menu component.

- The Oncology Flowsheet page displays.
- The flowsheet includes oncology specific information to review.

Add Oncology Diagnosis for the Visit

➢ From the Oncology Provider View:

STEP 1: Click the **Home** icon.

STEP 2: Click the **FOR Problem List** component.

- The Problem List page displays.

NOTE: **The Problem List page lists the patient's previously documented problems. If the problem, or diagnosis, is not listed, add it by entering the problem name in the Add problem search field and selecting the appropriate diagnosis.**

STEP 3: Click the **This Visit** button next to the appropriate diagnosis.

- The problem will move to the top of the list, indicating that it is the focus of the patient's visit.

Perform Medication Reconciliation

➢ From the Oncology Provider View:

STEP 1: Scroll down the components list.

STEP 2: Click the **Home Medications** component.

- The Home Medications page displays.

STEP 3: Review the PMP prior to prescribing any controlled substances.

NOTE: **Be sure to have a cellphone or token fob available when prescribing any controlled substances.**

Stage the Patient's Cancer and Document Toxicities

➢ From the Oncology Provider View:

STEP 1: Click the **Staging** component.

- The Staging page displays.

STEP 2: Click the **Add Staging** link.

From the Office of Health Informatics
Oncology Provider Day in the Life
August 1, 2025
Page 3 of 4

- The Staging Tool displays. Use it to document staging information such as the problem, staging system, onset date, staging form, and much more.

STEP 3:   Click the **Tumor Profiling/NGC/Genetics** component.

- The Tumor Profiling/NGC/Genetics page displays.

STEP 4:   Click the PowerForm dropdown arrow.

- Select the **Tumor Profiling/NGC/Genetics PowerForm** and add any additional information regarding the staging of the patient's cancer not captured in the staging tool.

STEP 5:   Click the **Performance Status & Toxicities** component.

NOTE: **Any toxicity documented by nursing in iView will flow to this component.**

STEP 6:   Click the PowerForm dropdown arrow.

- Access the **CTCAE** and **Performance Scales & Status PowerForms** to document this information, which will flow to the note and the Performance Status and & Toxicities MPage for review.

Submit Regimen Orders

➢ From the Oncology Provider View:

STEP 1:   Click **Menu**.

STEP 2:   Click **Orders**.

STEP 3:   Click the **Add** icon.

- The Diagnoses and Problems Add Order screen displays.

STEP 4:   Order the regimen treatment orders.

- Click the checkbox next to the diagnosis addressed with this visit.
- Search for the desired regimen to order.
- Place orders to be completed prior to the patient starting treatment using the Pre-treatment Plan and placing orders for the first cycle of treatment.
- Review the pre-selected orders in each phase of the cycle and confirm all orders are applicable.
- Modify, add, and remove orders as needed.
- Click **Done**.

Complete the Visit and Note in the Chart

➢ From the Orders view:

STEP 1:   Click the **Home** icon.

- The Oncology Provider View displays.

From the Office of Health Informatics
Oncology Provider Day in the Life
August 1, 2025
Page 4 of 4

STEP 2:   Click the **Patient Instructions** component.

- The Oncology Workflow MPage displays.

STEP 3:   Scroll down to the Create Note section.

NOTE: **Use the note templates displayed at the bottom of the Oncology workflow menu or click More to view additional templates to create a note.**

STEP 4:   Click the **Oncology Quick Orders** page.

STEP 5:   Go to the E&M Charges component to place and sign, and follow-up on any orders that were not placed during, or as part of, the treatment regimen.

Review the Message Center and Open Items

When in between patient visits, including at the start, and end, of the day and when not caring for patients, frequently monitor the Message Center and complete tasks, as needed.

In Message Center, review and sign any documents sent; review and cosign any orders or proposed orders; read and reply to messages to manage and act upon patient communication; and manage and endorse results as they come in. If covering for a colleague, be sure to check the Proxies tab to manage those items.

➢ From the Oncology Provider view:

STEP 1:   Click the **Message Center** icon.

- Review and complete tasks as needed.

STEP 2:   Click the **Home** icon.

STEP 3:   Click the **Open Items** link.

- Any open items or outstanding charges or documentation that needs to be completed for patients will be displayed. Complete any tasks that remain outstanding.