This Quick Reference Guide (QRG) demonstrates the process for activating the Labs Phase.

Activate Lab Phase for Lab Draws
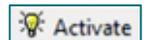
➢ From the Orders screen:

STEP 1:   Verify the FIN and location to ensure the correct encounter has been selected.

STEP 2:   Click the **Labs** phase.

STEP 3:   Click the **Activate Actions** dropdown arrow for the appropriate day.

STEP 4:   Click Activate.

STEP 5:   Click **Orders For Signature**.

STEP 6:   Click **Sign**.

STEP 7:   Click the **Minutes ago Refresh** icon.

NOTE: The labels will print to the default lab label printer configured for the location.