

Assign.

July 15, 2024

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This Quick Reference Guide (QRG) demonstrates how to complete a Tech Cardiac Cath report in Enterprise Imaging.

Complete a Tech Cardiac Cath Report

- ➢ From the Task List:
- **<u>STEP 1</u>**: Click **Start Reading**.
- 👓 Start reading 👻
- **<u>STEP 2</u>**: In the Ascend Reporting screen, from the Startup tab, select the appropriate Study Type; then click **Next**.
- **<u>STEP 3</u>**: Select the appropriate Case Type.
- **<u>STEP 4</u>**: Click **Begin reporting**. **Begin reporting**
- **<u>STEP 5</u>**: Verify that the details arrived from the hemodynamic system and have been imported completely and accurately in the report; then assign the report to be read by the cardiologist by clicking **To be read** in the top toolbar.
- **<u>STEP 6</u>**: From the Task List, click the **Sign** icon next to the task being sent to the cardiologist.
- <u>STEP 7</u>: Right-click the **Sign** icon to reveal a menu; then, click **Assign**.
- **<u>STEP 8</u>**: Click the **Name** field to locate the appropriate cardiologist's name in the Assign window.
- **<u>STEP 9</u>**: Click the name being selected.
- **<u>STEP 10</u>**: Click the **Right Arrow** icon to move the selected name over to the Assign To window.
- STEP 11: Click Assign.

For questions regarding process and/or policies, please contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728.