

This Quick Reference Guide (QRG) demonstrates how to use the Image Area in Enterprise Imaging.

Use the Image Area

NOTE: Remember, hover to discover the name or function of an icon.

➤ Overview of Icons: From the Text area screen of a patient study:

- Click the **Image area** icon. 
 - The Image area screen displays.
- Use the **Save presentation state** icon to save an updated version of an image after it has been edited, altered, or manipulated the image. 
- Use the **Create a snapshot of Image area** icon to create a snapshot of an image area, and then continue from that captured view when returning. 
- Use the **Reset all images to loaded state** icon to remove any markups made on images and return them to the loaded state. 
- Use the **Zoom** icon to zoom into a particular area. 
- Use the **Pan** icon to resituate an image by dragging it into the desired position and use the dropdown menu to pan and zoom together simultaneously. 
- Use the **Window level** icon to adjust contrast and brightness for best viewing. 
- Use the **Invert** icon to change black to white or white to black. 
- Use the **Rotate 90 degrees right** icon  to rotate an image 90 degrees right and use the dropdown menu to access the **Rotate 90 degrees left** , **Rotate** , **Rotate 180 degrees** , **Flip vertical** , and **Flip horizontal** icons. 
- Use the **Enable/disable navigation autolink** icon to enable and disable auto-navigation and use the dropdown menu to view other linking options. 
- Use the **Locate a point in other series** icon for comparison studies. 
- Use the **Distance measurement** icon to take measurements, and use the dropdown menu to calibrate images, highlight, and annotate areas with arrows, circles, or text, and other options. 

- Use the **Show/hide demographics** icon to remove patient demographic information from the image or return them to the image. 

NOTE: The default setting is to show demographics.

- Use the **Show/hide markups** icon to hide any markups made to an image or restore them to view. 

NOTE: The default setting is to show markups.

- Use the **Show/hide Clinical sidebar** icon to remove the Clinical sidebar from view or return it to view. 

NOTE: The default setting is to show the Clinical sidebar.

- Use the **Open snapshot gallery** icon to view any snapshots taken of the particular study currently working on. 

- Use the **Hanging protocols** icon to determine the layout and display of the images. 

- Use the mouse wheel to scroll through the images of a study.

- Right-click the image to view the Image area context menu for direct access to many of the toolbar icons.

Add Text to an Image

➤ From the Text area screen of a patient study:

STEP 1: Right-click the image.

- The Image area context menu displays.

STEP 2: Click the **Text** icon. 

- A Text icon displays next to the cursor.

STEP 3: Move the cursor to the desired location; then click.

- The text field displays.

STEP 4: Enter comment or callout; then click anywhere on the image outside the text field to close the text field.

STEP 5: Click-and-drag the text to the desired location on the image; then release the mouse to place the text.

STEP 6: To remove text, right-click the text; then click **Delete**.

Add a Pointer Arrow to an Image

➤ From the Text area screen of a patient study:

STEP 1: Right-click the image.

- The Image area context menu displays.

STEP 2: Click the **Arrow** icon.

- An Arrow icon displays next to the cursor.



STEP 3: Click where to begin the tail of the arrow.

STEP 4: Drag the arrow to where the head of the arrow should point; then release the mouse.

STEP 5: To remove the arrow(s), click the **Reset images to loaded state** icon.



Print and Export Images

➤ From the Text area screen of a patient study:

STEP 1: Right-click the image.

- The Image area context menu displays.

STEP 2: Click **Print and export**.

- The Print and export window displays.

STEP 3: Select print options.

STEP 4: Click **Distribute** or **Distribute & Close**.