



From the Office of Health Informatics
Quick Reference Guide (QRG)
Schedule GetWell Loop
Manually
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This Quick Reference Guide (QRG) demonstrates scheduling a GetWell Loop manually.

GetWell Loop allows care teams to engage with patients across their care journey through automated virtual check-ins. By sending the right information at the right time, patients who need help can be immediately identified. Patients will use the GetWell Loop from the patient portal.

Schedule GetWell Loop Manually

➤ From the GetWell Loop MPage of the patient's chart:

STEP 1: Click **Schedule Loop**.

STEP 2: Click **Next**.

STEP 3: Click the **Visit ID** field; then enter the patient's FIN.

STEP 4: Click the **Provider** dropdown arrow; then select the appropriate provider.

STEP 5: Click the **Care Plan** dropdown arrow; then select the appropriate care plan.

STEP 6: Click the **Calendar** icon; then select the appropriate date.

STEP 7: Click **Submit**.

**For questions regarding process and/or policies, please contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center at:
207-973-7728 or 1-888-827-7728.**
