

This Quick Reference Guide (QRG) demonstrates the process for managing problems in the Inpatient Provider MPage.

Common Buttons & Icons

	Exclamation Point icon for unspecified problems
<input type="checkbox"/> This Visit	This Visit button
<input type="checkbox"/> Chronic	Chronic button

Add a Problem from the MPage

➤ From the Provider View Inpatient MPage:

STEP 1: Click **Problem List** from the left side menu.

STEP 2: Click the **Add as** dropdown arrow.

NOTE: Problems can be added as **This Visit**, **This Visit and Chronic** and **Chronic**. The default is **This Visit**.

STEP 3: Click the appropriate selection for the problem being added.

STEP 4: Click the **Add problem** field.

STEP 5: Use the free text box type and search for the desired problem.

STEP 6: Click the **Search** icon.

STEP 7: Select the problem to add it to the patient's problem list.

Resolve an Unspecified Problem Alert

When there is an Exclamation Point icon next to a listed Problem, this means a more specific problem is needed to ensure accurate billing.

➤ From the Problem List:

STEP 1: Click the **Exclamation Point** icon next to the Problem name or the **Unspecified Problem(s)** link.

STEP 2: Use the additional qualifiers fields to populate a more specific problem list in the bottom pane.

STEP 3: Select the appropriate problem checkbox at the bottom of the screen.

NOTE: A green color bar indicates that a satisfactory diagnosis code has been selected and the Exclamation Point icon disappears.

STEP 4: Click **Save**.

Prioritize Multiple Problems

➤ From the Problem List within the patient chart:

STEP 1: Click the **Priority** dropdown arrow next to the Problem name.

STEP 2: Select the priority number to assign.

NOTE: Only This Visit problems will have the option for prioritization numbers.

Modify a Problem as This Visit, Chronic, or Resolved

➤ From the Problem List:

STEP 1: Click the listed problem's **This Visit** button to add or remove the problem from the this visit list.

STEP 2: Click the listed problem's **Chronic** button to add or remove a problem as chronic problem.

NOTE: To add a comment to a problem, click the problem row.

- On the right a detail pane displays. Click the comment field.
- Click Save.
- Click the X Close button.

STEP 3: Click the listed problem's Resolve hyperlink to note a problem as resolved.

NOTE: The problem drops off the problems list and displays in the Resolved/Chronic pane below.