
This Quick Reference Guide (QRG) demonstrates the process for Documenting Specimen Collection by nursing from CareCompass, LaunchPoint, and the Surgical Tracking Board.

Common Buttons & Icons

	New Order icon
	Notepad icon
	Collect icon

Document Specimen Collection in CareCompass

➤ From the CareCompass screen:

STEP 1: Click the **New Order** icon.

STEP 2: Click **Mark as Reviewed**.

STEP 3: Retrieve the specimen label, go to the patient's bedside, collect the specimen, and add the label to the specimen.

NOTE: Write initials, date, and time on the specimen label.

STEP 4: Click the current activity bar.

NOTE: Documentation can also be completed from the patient's activities.

STEP 5: Click the appropriate collection task.

STEP 6: Right-click the task.

NOTE: To reprint the label, click **Print Labels** in this drop down.

STEP 7: Click **Done**.

STEP 8: Select the appropriate container checkbox, if necessary.

STEP 9: Verify the collection time matches the time on the label.

STEP 10: Click **OK**.

Document Specimen Collection on the Tracking Board

➤ From the Tracking Board screen:

STEP 1: Double-click the **Notepad** icon.

STEP 2: Review the collection task.

STEP 3: Retrieve the specimen label, go to the patient's bedside, collect the specimen, and add the label to the specimen.

NOTE: Write initials, date, and time on the specimen label.

STEP 4: Select the **Cerner Specimen Collect** checkbox.

STEP 5: Click **Document**.

STEP 6: Select the appropriate container checkbox, if necessary.

STEP 7: Verify the collection time matches the time on the label.

STEP 8: Click **OK**.

Reprint Specimen Label

➤ **From the Document Activities window:**

STEP 1: Click the **Other** header.

STEP 2: Right-click **Cerner Specimen Collect**.

STEP 3: Click **Print Labels**.

Document Specimen Collection in FirstNet

➤ **From the ED LaunchPoint screen:**

STEP 1: Hover over the **Collect** icon.

STEP 2: Review the collection task.

STEP 3: Retrieve the specimen label, go to the patient's bedside, collect the specimen, and add the label to the specimen.

NOTE: Write initials, date, and time on the specimen label.

STEP 4: Click the **Collect** icon.

STEP 5: Click **Cerner Specimen Collect**.

STEP 6: Click **Document**.

STEP 7: Select the appropriate container checkbox, if necessary.

STEP 8: Verify the collection time matches the time on the label.

STEP 9: Click **OK**.

Reprint Specimen Label

➤ From the Activities window:

STEP 1: Right-click **Cerner Specimen Collect**.

STEP 2: Click **Print Labels**.