Northern Light Health℠

A new orderable, Propose Colonoscopy, has been added to the Colorectal Screening recommendation. Once signed, the order will fire a task to the Single-Patient Task List. The order will require a Colonoscopy Type and Clinical Information to be signed. Once signed, the recommendation will temporarily satisfy for 14 days without changing the due date.

Placing the Propose Colonoscopy Order

STEP 1: From the **Recommendations** component, click the **Orders** button in the Orders column on the **Colorectal Screening** row.
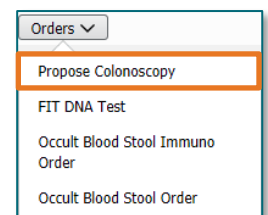
STEP 2: From the **Orders** drop down, select the **Propose Colonoscopy** option.

STEP 3: Click the **Orders for Signature** tray (📧 **1**) and associate a diagnosis using the diagnosis table. Click **Modify Details**.

STEP 4: In the order details complete the **Colonoscopy Type** and **Clinical Information** fields.

- Once signed, the order will fire a task to the Single-Patient Task List for the clinical staff to order the Colonoscopy.

Clinical Staff – Placing Referral Order

STEP 1: From the patient's chart, review the task on the Single-Patient Task List.

STEP 2: From the **Primary Care Quick Orders** page, navigate to the **Procedure Referral Requests**.

STEP 3: Select the **Referral Order Reason Colonoscopy Diagnostic or Screening**.

STEP 4: In the **Ordering Physician** window, fill in the following details:

- Select **Order**.
- Fill in the appropriate ordering provider.
- Select **Patient Care Protocol, Cosign Required** in the Communication type field.
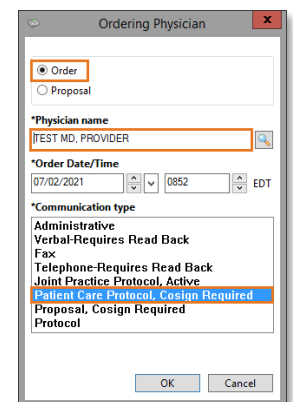
STEP 5: From the Orders for Signature window click **Modify Details**.

STEP 6: In the order details box fill in **Medical Service**, **Reason for Referral**, **Referral Type**, and **Diagnosis**.

- This information can be found in the task on the Single-Patient Task List.

STEP 7: Once the Referral Order has been placed, navigate to the **Single-Patient Task List**, and complete the **AMB Propose Colonoscopy**.