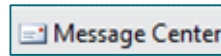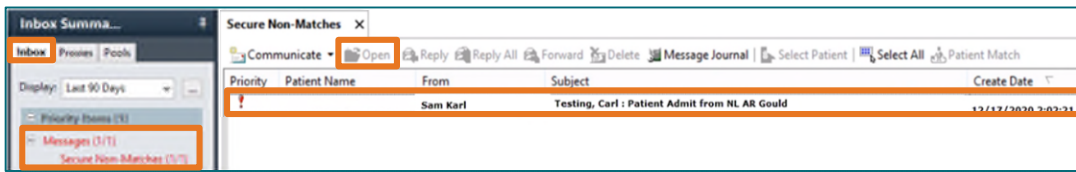Northern Light Health℠

Cerner Care Notifications (CCN) will be electronically sending Admission, Discharge, and Transfer (ADT) Notifications to primary care and specialty providers. The update notifies providers when their patients have been admitted, discharged, or transferred from a hospital or emergency department.

Accessing Message Center to View CCN

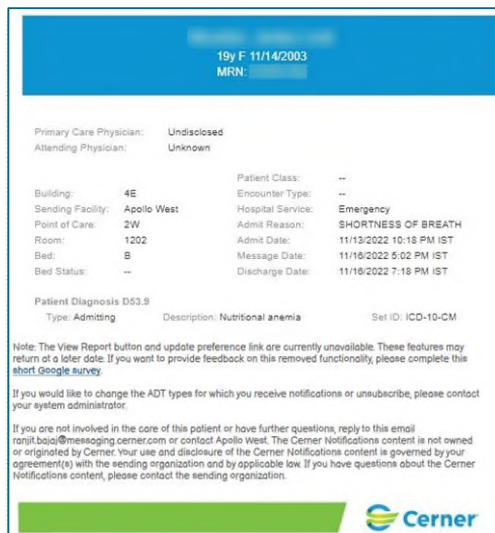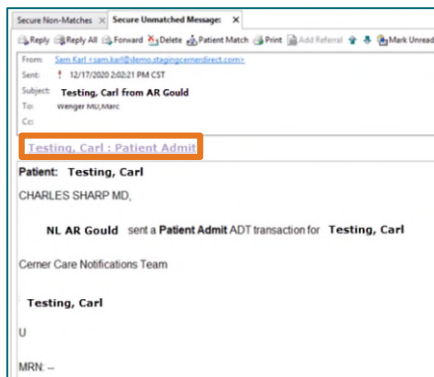STEP 1:   Select **Message Center** from your toolbar.

STEP 2:   Within your **Inbox** in Message Center, select **Secure Non-Matches**.

STEP 3:   Select the notification from **Secure Non-Matches** and select **Open**.

STEP 4:   Select the attachment to review the PDF version of the **ADT Notification**.

- This contains general information regarding the patient and the status of their visit.

NOTE: **Some of this information may not be populated either due to the type of notification it is, or the information placed into it from the registration system. For example, if the notification is a "registration" notification, the notification would not have a "discharge date" populated.**

Viewing the CCN Report and Updating Preferences

The **View Report** button and **update your preferences** hyperlink have been disabled for security reasons.

- ➢ **Historical CCN Messages**
  - When reviewing historical messages, if you select the **View Report** button or **update your preferences hyperlink**, you will see the message to the right.

- ➢ **Future CCN Messages**
  - When reviewing messages, the **View Report** button and **update your preferences hyperlink** is no longer an option within the message. This has been replaced with the message to the right within the CCN.

- ➢ **Updating NLH ADT Notification Preferences**
  - To update notification preferences from the Northern Light member organization you received the ADT notification from, submit a HelpDesk ticket to **HeIS Systems** requesting the necessary preference update.
  - <u>Unsubscribing from NLH ADT Notifications</u>
    - ▪ If requesting to **unsubscribe** from notifications, note in the HelpDesk ticket one of the following options.
      - Unsubscribing from the Northern Light member organization you received the ADT notification from.
      - Unsubscribing from any organization, inside or outside Northern Light Health, that uses CCN to send ADT Notifications.
  - <u>Resubscribing to ADT Notifications</u>
    - ▪ Providers will need to specify which organization they want to resubscribe to, as well as if they want to resubscribe to all or specific notifications.

- ➢ **ADT Notifications Outside of NLH**

Each organization that sends ADT notifications may have different vendors and methods for filtering and changing provider preferences, all of which are unique to the organization that sends the notification.

- If the outside organizations are using CCN, then you will have the same notification preference options; however, if they are not using CCN then you may not have the same options.