
Mercy Pain Clinic procedures will follow the Oracle Health SurgiNet perioperative workflow from patient arrival through discharge. The workflow creates a standardized patient record and ensures documentation is completed consistently across all phases of care.

Day Before Procedure

➤ **PAT Nurse/Medical Assistant**

- Review patients on the **PAT Tracking Board**.
- Complete the following:
 - ASC Preadmission Form
 - Preprocedure MPage
- Update the following:
 - Medication History
 - Allergies
 - Relevant medical History
- Enter important clinical notes in the **PAT Tracking Comment** column.
- Propose medication orders for provider review when appropriate.
- Goal: Prepare the patient before procedure day and identify any concerns early.

Patient Arrival & Check-In:

➤ **Front Desk**

- Check the patient in through the Scheduling Book.
- Notify clinical staff of arrival.
- Goal: Patient transitions efficiently from registration to clinical care.

Pre-Procedure Preparation

➤ **Nurse / Medical Assistant**

- Apply patient wristband and verify identity.
 - Open the **Preprocedure MPage** for intake documentation.
 - Complete the **Periop Doc Preop Record**.
 - Arrival Time
 - Patient Readiness
 - Finalize the record when all required documentation has been completed.
 - Document the following in iView:
 - Pain Assessment
 - Vital Signs
 - Weight
 - Assessments as needed
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- Document or validate in the **ASC Preprocedure Form**.
 - Any sections that apply.
 - Allergies
 - Medication
 - Pharmacy information
- Goal: Patient is clinically prepared and ready for provider evaluation.

➤ **Provider**

- Review patient chart.
- Sign medication orders.
- Assess need for pre-medication.
- Confirm consent is signed.
- Mark procedure site per Universal Protocol.
- Goal: Patient is ready to proceed safely.

Procedure Room

➤ **Provider/Circulator**

The circulator documents primarily in the Periop Documentation IntraOp Record.

- Perform and document:
 - Surgical Pause
 - Universal Timeout
 - Team Verification Process
 - Verify:
 - Right Patient
 - Right Procedure
 - Right Site
 - Right Medications
 - Scan medications and complete the **Five-Rights** verification process.
 - Document any additional segments within **Periop Doc IntraOp Record**.
 - Providers continue to use the **Pain Management Quick Orders MPage – In Office Procedures** component for charging and procedure-related orders.
 - Procedure note
 - Pain Assessment auto text pulls from nursing documentation in iView for pre-procedure and post-procedure pain assessment.
 - Goal: Safe, standardized procedure documentation and medication administration.
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Recovery

➤ Nurse/Medical Assistant

- Documents in the **Periop Doc PostOp Record** and in **iView**
- Document:
 - Arrival to Recovery
 - Vital Signs
 - Pain Reassessment (iView)
 - Recovery Status (iView)
- Monitor patient progress and communicate concerns to the provider.
- Finalize the **PostOp Record** when discharge criteria are met.
- Goal: Patient recovers safely and meets discharge requirements.

Discharge

➤ Nurse/Medical Assistant

- Review the provider procedure note, if available.
- Use the:
 - ASC Recovery and Discharge Workflow MPage
 - SurgiNet Discharge Dynamic Documentation for patient instructions.
 - ASC Discharge Information Form
- Document in **Patient Instructions** if the information does not populate automatically:
 - Discharge instructions (department auto text)
 - Follow-up plan
 - Dressing status, if applicable
- Review with the patient:
 - Home Care Instructions
 - Emergency Instructions
 - Follow-Up Instructions
- Place follow-up appointment orders and schedule the appointment if applicable.
- Goal: Patient leaves with clear instructions and a documented plan of care.