

July 2, 2025

Regimens allow providers to select a treatment regimen for a patient which outlines the entire protocol including expected cycles, orders, days of treatment, and the status of each treatment cycle throughout time.

## Ordering a Regimen

Regimens are a collection of PowerPlans. These represent the cycles of the regimen. Within each PowerPlan there are separate phases. For more detailed information on the overview of regimens, please refer to the <u>Overview of Regimens</u> flyer.

# Adding a This Visit Diagnosis

Before ordering a regimen, best practice is to add a **This Visit** diagnosis to the patient's chart. The advantage in doing so is that it makes the **This Visit** diagnosis available to associate to orders, when documenting a staging form, populating patient education topics, and in the assessment and plan.

- **<u>STEP 1</u>**: From the **Amb Oncology 2023** MPage, navigate to the **Problem List** component.
- **<u>STEP 2</u>**: Add or select a **This Visit** diagnosis.
  - If the diagnosis is not listed, it can be added by entering the problem name in the **Add problem** search field and selecting the appropriate diagnosis.
  - Click the **This Visit** button for the appropriate problem on the existing list.

## Ordering a Regimen

- **<u>STEP 1</u>**: Navigate to the **Orders** tab in the Menu and click the **Add** button. The **Add Orders** window displays.
- <u>STEP 2</u>: On the left side under **Diagnoses & Problems**, select the checkbox next to the applicable diagnosis to associate to the regimen orders.
- **<u>STEP 3</u>**: Search for the regimen to order and select from the list.
  - Oncology regimen orders have a regimen icon the with a prefix of ONC followed by the regimen name.
  - PowerPlans have the PowerPlan icon . Oncology PowerPlans have the prefix of ONCP followed by the PowerPlan name.

### **IMPORTANT:** Always order the regimen (not PowerPlan) when placing orders.

**<u>STEP 4</u>**: The **Add Regimen** dialog box is displayed. Review the treatment plan details, complete the yellow required fields, and select the appropriate regimen attributes.

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Regimen Attributes		
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**<u>STEP 5</u>**: Click **OK**, then click **Done** to close the Add Order window.

- **STEP 6:** The Orders screen displays the regimen with all the cycles built into the protocol, including the Pre-Treatment Plan.
- **STEP 7:** To the far right, the Estimated Start Dates are listed. The dates are calculated based on the estimated start date that is selected when starting the Pre-Treatment Plan and/or first cycle of treatment.



# <u>NOTE</u>: If Pre-Treatment orders are not needed for a patient, select the Skip button, and proceed to placing the cycle one orders.

- > To Skip the Pre-Treatment Plan, follow these steps:
  - On the row for the **Pre-Treatment Plan**, click the red **Skip** button **Skip**
  - Select a reason from the dropdown.
    - To include additional information, add a comment in the free text field, as needed.
  - Click **OK**.

### **Enter Pre-Treatment Orders**

The Pre-Treatment Plan is used to place orders for the patient that need to be completed prior to starting treatment.

- **<u>STEP 1</u>**: Click the green **Start** button **Start** on the **ONCP Pre-Treatment Plan** row.
- **<u>STEP 2</u>**: The **Add Plan** window displays.
  - The Est. start field is pre-filled with the next days date.

NCP Pre-Treatment Plan			
elect Visit and Start Time			
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- To start orders now, leave the date and time as is.
- To start orders at a later date, change the Est. start to the appropriate date.

## STEP 3: Click OK.

- **Pre-Treatment PowerPlan** includes commonly placed orders to be completed prior to the patient starting their treatment regimen and is included in all regimens.
- Consists of five phases:
  - Prior Authorization/Referrals
  - Procedures
  - Imaging/Monitoring Parameters
  - Labs
  - Prescriptions



ONC

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Diad

Add to Phase Comments

Add Prescription...

Add Day of Treatment .

Add Outcome / Intervention...

Add Order...

- **<u>STEP 4</u>**: Click each phase to review and select the desired orders using the checkbox.
- **<u>STEP 5</u>**: Complete order details, as necessary.
  - Modify order details by right-clicking and selecting **Modify**.
- **<u>STEP 6</u>**: To add orders not listed in phase:
  - Click the Add to Phase and select Add Order to add orders to the phase.
- **<u>STEP 7</u>**: When ready to sign, click **Orders for Signature**. Review all orders for the regimen for accuracy.
- STEP 8: Click Sign.
- <u>NOTE</u>: The Prior Auth for Infusion Treatment order is embedded in all cycle plans of regimens and is also available to order from the Pre-Treatment Plan.

An example of when it may be appropriate to place the Prior Auth for Infusion Treatment order from the Pre-Treatment Plan is to notify prior authorization staff before ordering the first cycle of treatment.

## **Starting Cycle 1 Orders**

To enter orders for cycle one, complete the following steps:

- **<u>STEP 1</u>**: Navigate to the **Orders** tab in PowerChart.
- **<u>STEP 2</u>**: Click the **Regimen** name to go to the regimen level.
- **<u>STEP 3</u>**: Click the **Start button Start** for Cycle 1.
- **<u>STEP 4</u>**: The **Add Plan** dialog box opens.

- **<u>STEP 5</u>**: Select the estimated date to start treatment as this will be the date sent to schedulers to schedule the patient for treatment.
- **<u>STEP 6</u>**: Expand the phases listed in the **Confirm Phase Action** section to view the details and modify these actions, if needed.
  - This would be used if an order was not needed on a specific day of treatment in the cycle. Refer to <u>Skipping a Day of Treatment When Ordering a Cycle</u> flyer for more details.
- **<u>STEP 7</u>**: Click **OK**. All phases for this cycle are listed. The default view is the **Chemotherapy Phase**.
- <u>NOTE</u>: There are pre-selected orders in each of the phases of all regimens. Use the same process for placing any regimen orders:
  - Review each phase and select/deselect the desired orders using the checkbox.
  - Modify order details by right-clicking and selecting Modify.
  - Add orders not listed by clicking Add to Phase or by click the Activate Actions dropdown arrow on a Day of Treatment and select Add Order. This ensures the order is included with all the other Regimen orders.
- **<u>STEP 8</u>**: The **Chemotherapy phase** includes chemotherapy orders, pre-medication/pre-hydration orders, pre-chemo metrics, post-treatment, additional orders/outcomes, and schedulable orders.
- **STEP 9:** In certain phases, such as the Chemotherapy Phase, Labs Phase, and Clinical Scheduling and Tasks, the scheduling orders are tied to a Day of Treatment.
  - These correspond to the days of treatment for the particular cycle associated to the regimen. For example, if it is a 3-day cycle consisting of days 1, 8, and 15, there will be 3 day of treatment columns.
- **NOTE:** When using two or more IV regimens for the same patient, be sure to pay attention to Lab orders and follow-up orders to prevent duplicates as they are included in all regimens.
- **STEP 10:** Some medication orders have predefined order sentences to select from by clicking the down arrow.
- **<u>STEP 11</u>**: When ordering medications in a regimen the **Dosage Calculator** icon displays for all selected medications that require weight-based dosing.
  - The **Dosage Calculator** is a tool used to calculate actual medication doses from a normalized dose based on a patient's actual weight, a calculated weight, body surface area (BSA) or area-under-the-curve (AUC) target dose.
- **<u>NOTE</u>**: The Dosage Calculator window opens once Sign is clicked, if not addressed previously.

- **<u>STEP 12</u>**: Click the **Dosage Calculator** icon to open the Dosage Calculator window.
- **<u>STEP 13</u>**: Make dosing updates, as applicable. If no updates are needed, select **Apply Dose**.
- **<u>STEP 14</u>**: In the **Schedulable Orders** section, update the applicable day(s) of treatment scheduling orders if the patient will be receiving treatment for one or multiple days at a different infusion center:
  - Right-click the scheduling order for the applicable day of treatment and select Modify.
  - Update the Scheduling Location to reflect the location the patient will be receiving treatment at.



- **<u>STEP 15</u>**: When ready to sign the orders, click **Orders for Signature**.
- **<u>STEP 16</u>**: Click **Sign**, then click **Refresh**.
- **<u>NOTE</u>**: After signing, orders for scheduling and authorization are activated immediately and the remaining are available for future initiation when the patient arrives.

For questions regarding process and/or policies, please contact your unit's Clinical Educator. For questions regarding workflow, please <u>place a ticket</u> to Health Informatics. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728.