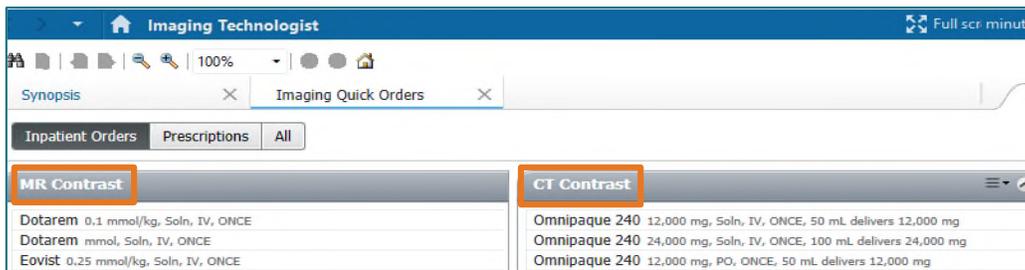


Radiology staff will receive orders for Imaging studies with contrast. Staff will enter the contrast order electronically via the Imaging quick order page.

Imaging Quick Orders tab

This MPage is divided into **components** by study categories.



Selecting Orders

STEP 1: Highlight the appropriate contrast order from the study category.

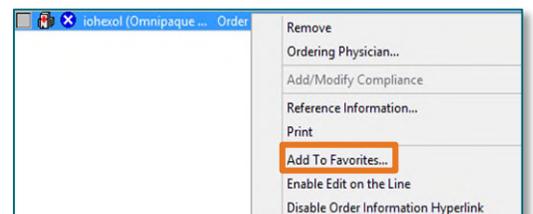
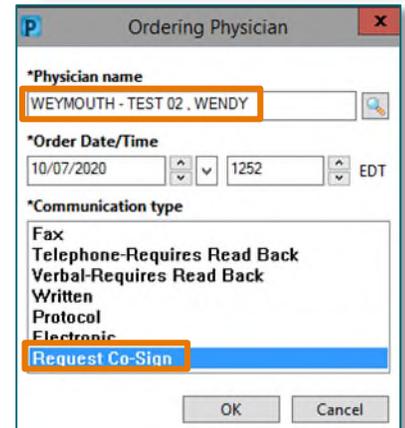
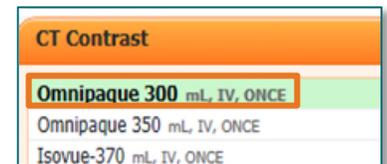
- The number in the signature tray will reflect the amount orders have been placed.

STEP 2: Click the signature tray and **modify details**.

- Enter the Ordering Provider.
- Select the **Request Co-sign**.
- Missing details will be indicated by a blue circle with a white X.
- Complete all missing details.
 - Required information will be displayed in yellow.

NOTE: Order favorites can be created by right-clicking the order prior to signing.

STEP 3: Sign the order.



For questions regarding process and/or policies, please contact your unit's Clinical Educator. For questions regarding workflow, please [place a ticket](#) to Health Informatics. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728.