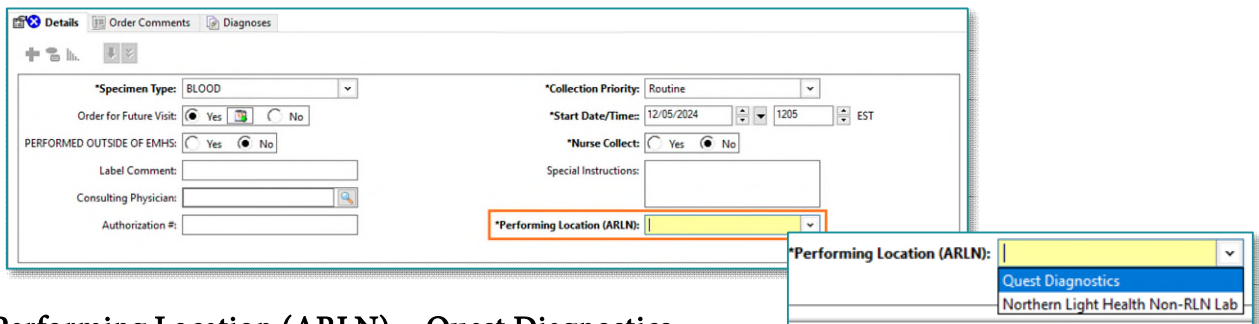


Laboratory orders require intervention to indicate where a patient will be having their labs drawn. The process is to ensure that the lab orders flow to the appropriate locations.

Quest PSC Lab Draw

Providers entering laboratory orders for Quest PSC laboratory collection:



STEP 1: Performing Location (ARLN) = Quest Diagnostics.

- Use Northern Light Health Non-RLN Lab for the Hospital Lab.

STEP 2: Click **Sign**.

- Order for future visit will automatically change to No without any intervention needed when signing.

In-Office Lab Collection – Business 2 Practices

Providers entering laboratory orders for in-office collection to be sent to Quest:

STEP 1: Performing Location (ARLN) = Quest Diagnostics.

- Nurse Collect defaults to No.

STEP 2: Sign order, provider notifies clinical staff to collect specimen.

➤ **In-office laboratory collection steps – Clinical Staff.**

STEP 1: Locate the applicable lab order(s), right-click and select **Cancel/Reorder**.

STEP 2: Enter **Ordering Provider** and **Communication Type**.

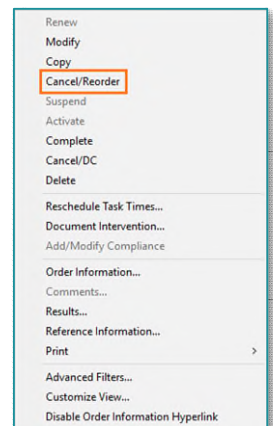
STEP 3: Select **Nurse Collect: Yes** and **sign** the orders.

STEP 4: Manually print the order requisition by right-clicking and selecting **Print Requisition**, then print patient labels as per current workflow.

STEP 5: Collect specimen(s) and attach lab label to container(s).

STEP 6: Package specimens for transport by courier to include printed order requisition.

- If STAT lab, clinical staff to contact courier for immediate pick up.




STEP 7: Ensure specimen is placed in the appropriate collection bin.

In-Office Lab Collection – Non-Business 2 Practices

Providers entering laboratory orders for in-office collection:

STEP 1: In **Performing Location** choose **Northern Light Health Non-RLN Lab** to send to the hospital lab.

- Do not choose Quest Diagnostics, this would send to the Quest PSC.

STEP 2: **Sign** order, provider notifies clinical staff to collect specimen.

➤ **In-office Clinical Staff – laboratory collection steps**

STEP 1: Manually print the order requisition by right-clicking and selecting **Print Requisition**, then print patient labels as per current workflow.

STEP 2: Collect specimen(s) and attach lab label to container(s).

STEP 3: Package specimens for transport by courier to include printed order requisition.

- If STAT lab, clinical staff to contact courier for immediate pick up.

Orders for Outside NLH Lab Collection

Providers entering laboratory orders for Outside NLH collection:

STEP 1: **Order for Future Visit = Yes**

STEP 2: **Performed Outside of EMHS = Yes.**

STEP 3: **Performing Location (ARLN) = Northern Light Health Non-RLN.**

The screenshot shows a laboratory order form with the following fields and values:

- *Specimen Type:** BLOOD
- Order for Future Visit:** Yes (radio button selected)
- PERFORMED OUTSIDE OF EMHS:** Yes (radio button selected)
- *Collection Priority:** Routine
- *Start Date/Time:** 12/05/2024 1126 EST
- *Nurse Collect:** No (radio button selected)
- Special Instructions:** (empty text box)
- *Performing Location (ARLN):** Northern Light Health Non-R...

STEP 4: Click **Sign**.

➤ **Clinical Staff - Outside NLH laboratory collection.**

STEP 1: Manually print the order requisition by right-clicking the order and selecting **Print Requisition**.

STEP 2: Retrieve the printed laboratory order(s) and hand to patient.