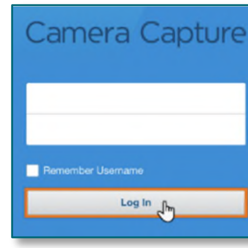
From the Office of Health Informatics

Camera Capture Clinical Photos

July 28, 2025

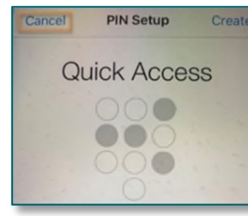
Camera Capture allows photos to be captured and then attached to their medical record within PowerChart.

Camera Capture



STEP 1: Log into Camera Capture on mobile device.

- Open the **Camera Capture** app.
- Log in with PowerChart Username and Password.
- Click **Log In.**



STEP 2: Quick Access PIN Setup

- A quick access PIN does not need to be created, and this step can be bypassed the first-time logging into the App.
- To bypass the Quick Access PIN Setup, click **Cancel**.

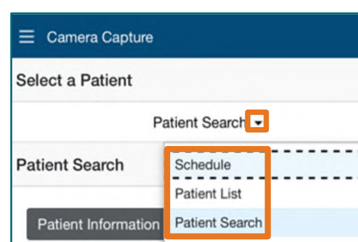
STEP 3: Select the patient.

There are two options when selecting the patient.

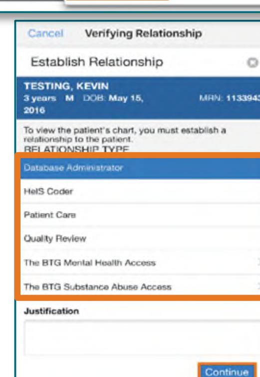
- Select the patient from patient list or schedule.

NOTE: Patient list option can be used by ER providers, a list will need to be created in PowerChart not FirstNet. Click here for instructions to create a patient list.

- Click the **correct patient and encounter** from the Patient List or Schedule.
- Using a patient list or schedule helps ensure the correct encounter is selected.



- Search for the patient and encounter.
  - Click the **dropdown** under Select a Patient.
  - Click **Patient Search**.
  - Search by **Patient Name**, **DOB**, **MRN** or **Phone Number**.
  - Click **Search**.
  - Click the **patient's name** in the search results.
  - Click the **correct patient encounter** from the patient list/schedule.

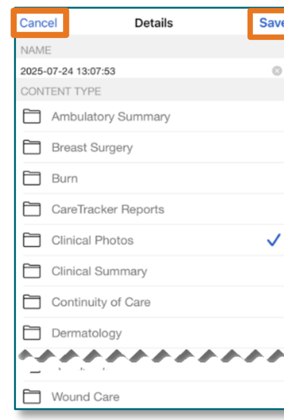


- Establish appropriate **Relationship Type**.
- Click **Continue.**

NOTE: Optional auto text can be inserted into note to capture consent from the patient for obtaining the photo for documentation: */camera_capture-verbal_consent*.

STEP 4: Camera Capture

- Click the **white button**  to capture the photo.
- Click the **accept icon**  to save the photo to the patient's record for the current encounter.
- Click the **reject icon**  to discard the image and return to the camera view to retake the photo.

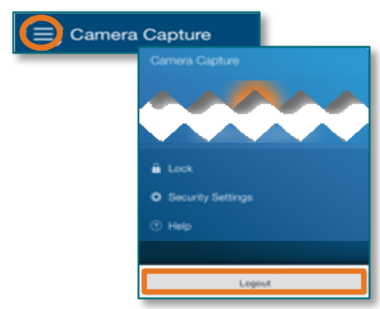


STEP 5: Folder Selection

- After selecting to keep the photo, click the **appropriate** folder for image to be saved.
    - If it is a sensitive photo, there is a Sensitive option.

STEP 6: Save Selection

- Click **Save** after all appropriate choices are made or click **Cancel** to delete the image.
- Click **Done** in the lower right-hand corner.



STEP 7: Logging out of Camera Capture

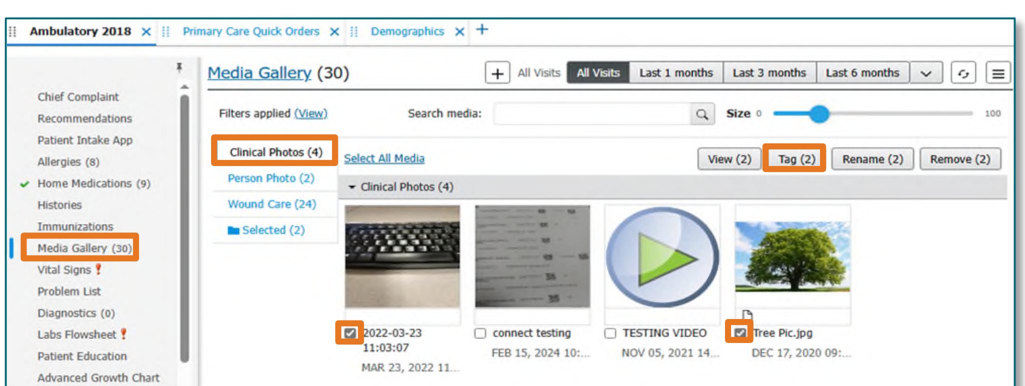
- Click the **Customization** menu, new window will open.
- Then click **Log Out**.

Working with Images in PowerChart

➢ Accessing Images in PowerChart

STEP 1: The image will be saved to the patient's encounter and can be accessed in PowerChart by navigating to:

- Workflow MPage View
- Media Gallery
- Click appropriate folder to view



- **Tagging Images**

STEP 1: Click the box below the image.

STEP 2: Click **Tag** Tag (2) button to tag the photo.

- To remove a tagged photo, click **Remove Tag** Remove Tag (2) button.

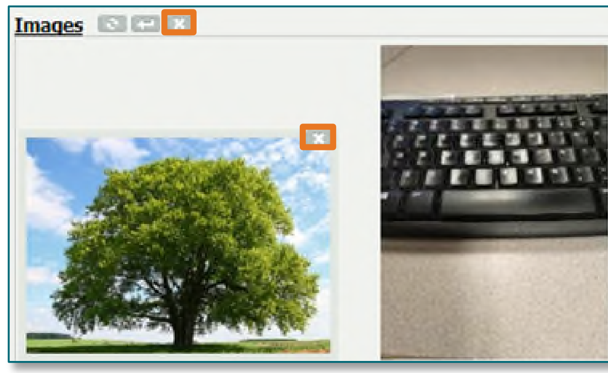


Image (s) tagged will populate to Images section in Dynamic Documentation note. To move image (s) to another section of the note there are two options.

- To remove a single image, hover over the image to be removed, click the **X** in upper right.
- To remove all images, hover over images section, click the **X** in upper right.
    - To move image (s) to a different section of dynamic documentation note once removed from images section:
        - When hovering over the image on the side of the note, click the **Vertical Dots** icon for the desired item.
        - Drag and drop the image into the appropriate section of the note.