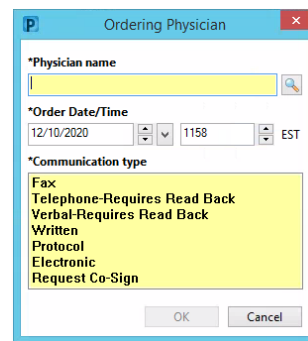**The COVID-19 Quarantine order is now available to assist with the communication and tracking of patients who are quarantined during their hospital stay. This order is used to identify patients admitted to the hospital who have had either a community or inpatient exposure to COVID-19 or are a resident in a congregate care setting.**
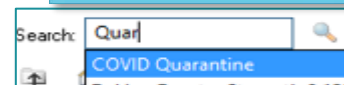
Ordering the COVID-19 Quarantine Order

Step 1: On the **Handoff** page, **click the** Orders Orders **hyperlink**

Step 2: Click the **Add** + Add button.

Step 3: Enter the **Attending Physician** and select the **Communication Type** of **Electronic.** This communication type is selected because a provider signature is not required. A nursing order could not be used for this order because the technology behind that order type does not support the automatic firing of a Capacity Management icon.
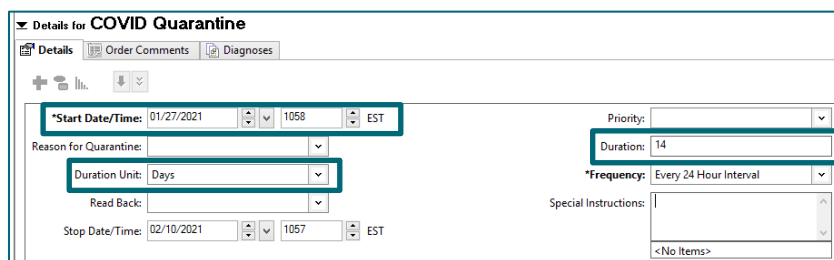
Step 4: In the search window, begin typing "**quarantine**" and select the **COVID Quarantine Order.**

Step 5: The start date/time will auto-populate with the date/time the order is entered, this information can be modified as needed.

Step 6: Enter the **Duration** (number of days of the quarantine) and the **Duration Unit** of **Days** to **auto-calculate** the **end date/time**

Step 7: Click **Sign.** The signed order displays on the **Orders** profile and **Handoff** page under **Nursing Orders.**

NOTE: The activation of this order also fires a white house with a blue roof icon in Capacity Management.

Step 8: Once the quarantine period ends, manually complete the order on the orders profile. The Capacity Management Patient Attribute will be automatically discontinued.