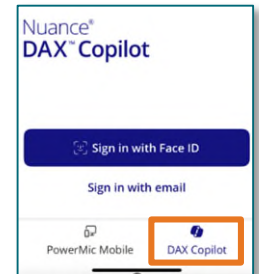## Helpful tips for DAX CoPilot.
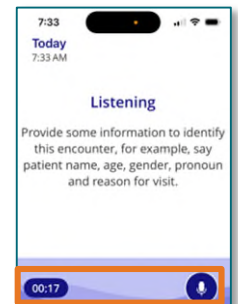
Logging into DAX CoPilot on NLH Device

➢ Open the **PowerMic Mobile** app.

➢ Select **DAX CoPilot** in the lower right.

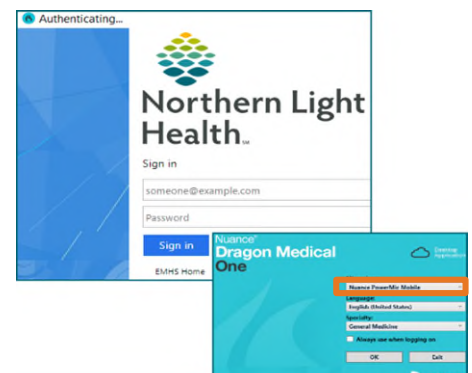 • Log in with **NLH email address** and **system password**.

Recording a Visit

➢ Select the **plus** button on Summaries page.

➢ Select the **Microphone** to begin recording. Select again to stop at end of visit.

  • Timer begins when recording starts and stops once ended.

    ▪ Maximum recording time is 45 minutes.

  • Recording continues even if screen goes to sleep.

➢ **Completed recordings show on the Summaries page.**

  • Blue dot indicates unread.

  • Swipe right to change from unread to read and vice versa on NLH device.

➢ Editing a visit summary can be done directly on the phone, in DAX CoPilot desktop, or directly in PowerChart after transferring.
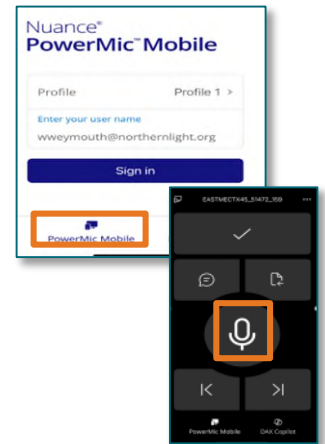
Logging into DAX CoPilot PowerChart

➢ Log into DAX CoPilot PowerChart.

  • Launches PowerChart and Dragon Medical One (DMO).

➢ Log into PowerChart with username and password if not launched as SSO.

➢ Log into the Nuance DMO with NLH email address and system password.

  • Be sure the microphone is set to PowerMic Mobile.

    ▪ This can also be updated in the menu of the icon if not updated at start of launch.
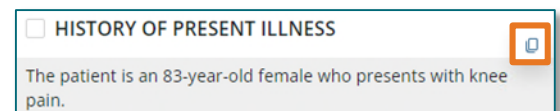
Launching DAX CoPilot Desktop

➢ Open **Nuance PowerMic Mobile** if not already open on NLH device.

➢ Select **PowerMic Mobile** on lower left.

- Log in using NLH email address.

➢ Select microphone on NLH device.

- Icon for DMO on desktop will light up green if paired, once the microphone is launched on the device.

➢ Use voice command Launch DAX CoPilot.

- Notes that have not been transferred/archived will show under summaries.
  - Blue dot in front indicates unread.

➢ Select the note you wish to edit or transfer.

- Edits can be made in DAX CoPilot on the phone, on the desktop, or in PowerChart directly after transfer.

Transferring to PowerChart from DAX CoPilot

➢ Use voice commands to transfer data.

- Place cursor in desired component in PowerChart.
  - Use voice command **transfer** header of the component on DAX CoPilot.
    - Ex: Transfer History of Present Illness.
    - Use transfer all for everything to be transferred to one component.

➢ Use copy/paste feature to transfer data.

- Hover over component section in DAX CoPilot.
  - Click **copy to clipboard** icon.
- Place cursor in desired component in PowerChart.
  - Use **Ctrl V** to paste the copied text.

Training and Support Resources

➢ **In App Resources**

- Show me how
- View related documents

- ▪ Quick start guide
- ▪ Document for success
- ▪ Commands cheat sheet
- View additional online training
- Overview
- Navigating PowerMic mobile
- Deep dive into recording an encounter
- Additional Options
  - ▪ Connect to a live consultant
  - ▪ Schedule an instructor-led online training session

➢ **DMO Resources outside the application.**

- Live virtual help can be found [here](#).
- Self-schedule an instructor-led training [here](#).