Capacity Management is an application used to facilitate efficient patient flow throughout the organization. For the Emergency Department, the process begins when the clinician makes the decision to admit the patient or send the patient to surgery.
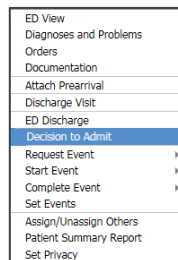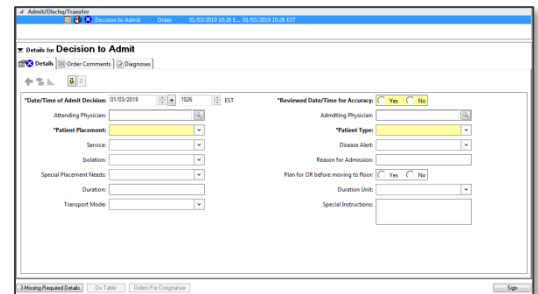
Decision to Admit

When a provider deems admission is appropriate for patient care, the Decision to Admit order must be placed.

STEP 1: Right-click on **LaunchPoint**.
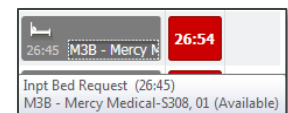
STEP 2: Select **Decision to Admit**.

STEP 3: Enter details of decision.

NOTE: Reviewed Date/Time for Accuracy, Patient Placement, and Type are required fields. This information will assist in proper placement of the patient within the facility.

STEP 4: Sign the order.

- Upon signing, bed icon appears on LaunchPoint in the status column as a visual cue to ED staff that the patient will be admitted.

- Once a bed has been assigned, the status will show the destination unit. Staff can hover to see the bed and status.
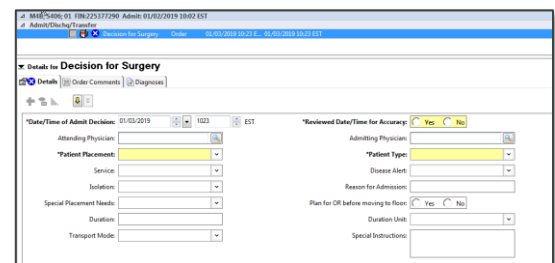
Decision for Surgery

If a patient requires surgical intervention, providers will place the Decision for Surgery to facilitate patient flow from the ED.

STEP 1: Navigate to the **Quick Order** page.

STEP 2: Select **Decision for Surgery**.

STEP 3: Enter details of placement and type.

STEP 4: Sign the order.

NOTE: This order does not alert registration or staff responsible for bed assignment. Launchpoint will not update the status column.