Northern Light Health

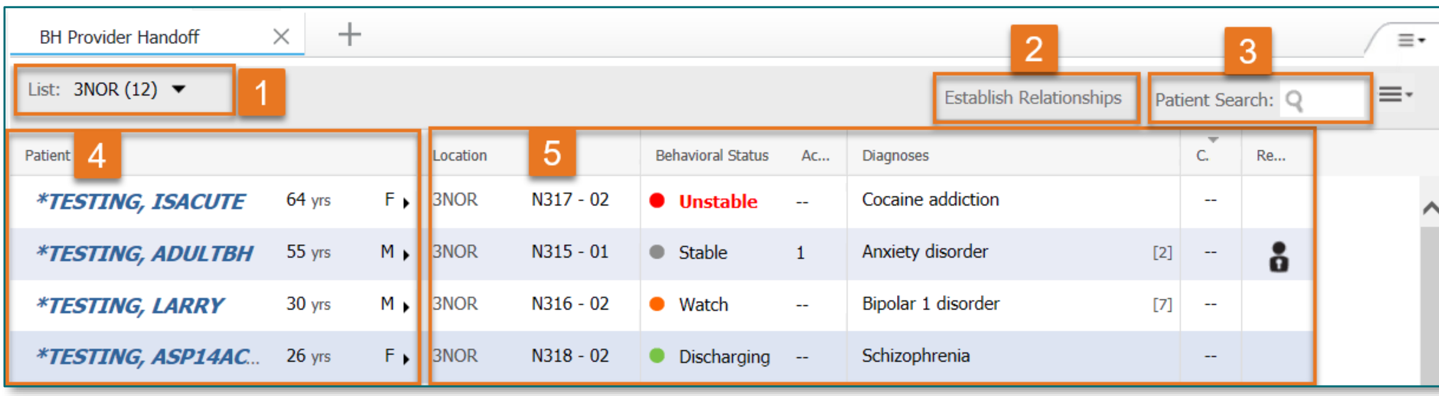
From the Office of Clinical Informatics

NL Acadia Hospital
BH Provider Handoff

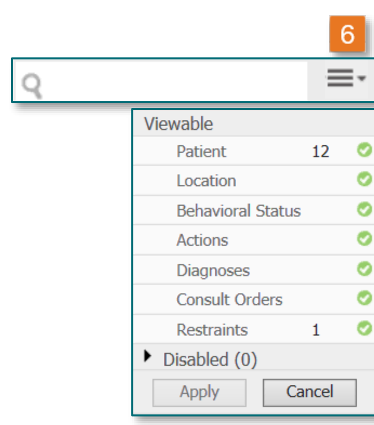
August 20, 2020

The Physician Handoff provides a concise list for conducting a handoff of patients to another physician. The worklist provides a multiple-patient view with valuable patient information that helps communication between physicians during the handoff of care.

Physician Handoff Overview



1. **List:** Allows you to select a patient list or care team. Select a list to view the patients with the Provider Handoff worklist.
2. **Establish Relationships:** Allows you to establish a relationship with the patient(s) on the list. You must establish a relationship with a patient before you can view their information in Provider Handoff.
3. **Patient Search:** Allows you to search for patients on the patient list. Enter a patient name to filter the list to display patients with that name.
4. **Patient Column:** Displays pertinent patient information. Click a patient's name to open their chart. Click the patient's name box to open the expanded view pane.
5. **Additional Columns:** Displays pertinent information about the patient statuses, diagnoses, and more. Click a cell to view additional information.
6. **Column Display Menu:** This menu allows you to select or deselect which columns are displayed on the worklist.



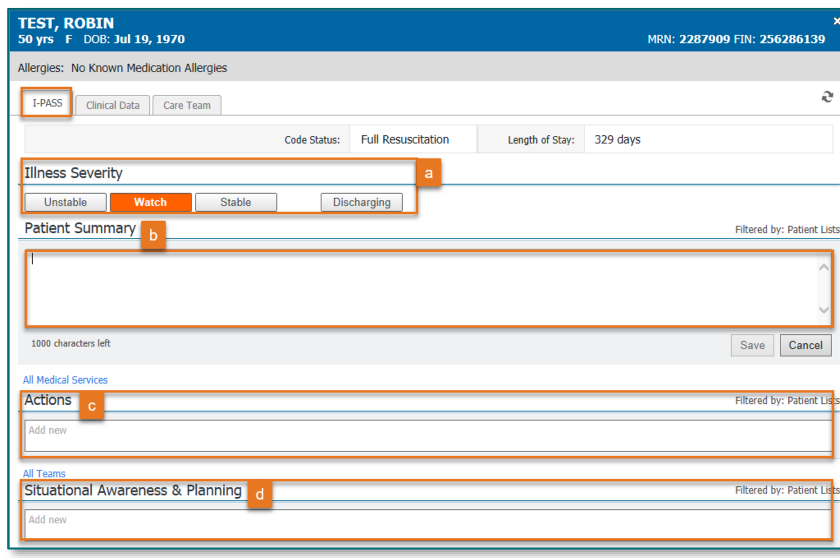
I-PASS

Displays the patient's I-PASS (Illness, Severity, Patient Summary, Actions and Situation Awareness) information. This tab allows you to view and modify the patient's illness severity, patient summary, action items, and situational awareness and planning comments.

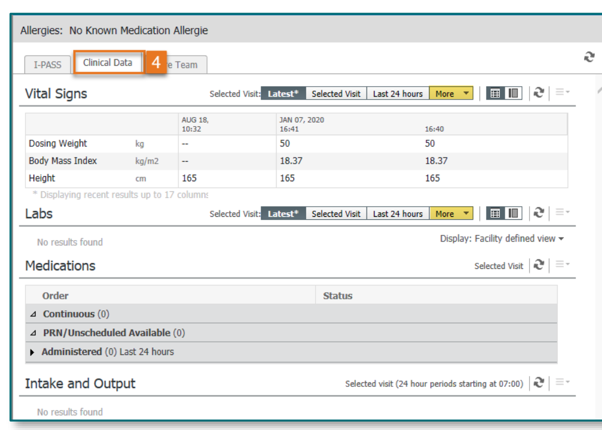
STEP 1: From **BH Provider Handoff**, select your Patient List from the list to populate your Handoff worklist.

STEP 2: Click the expanded view icon in the patient name column.

STEP 3: The window opens to the I-PASS tab. This tab displays pertinent information such as Code Status, LOS, allergies, etc.

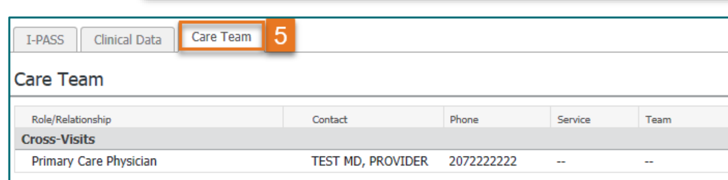


- **Illness Severity:** gives your patient severity, (i.e. unstable, watch, stable, discharging). Use the buttons to update the severity.
- **Patient Summary:** Enter a brief summary on your patient's condition.
- **Actions:** Enter an action you want the next shift to perform or to follow up with.
- **Situational Awareness & Planning:** Non-clinical information that is not part of the legal record. Interactive and viewable between providers and nursing.



STEP 4: Select the **Clinical Data** tab. Displayed is pertinent clinical data, such as Vital Signs, Labs, Medications, and Intake and Output.

NOTE: **The default view is 24 hours; by clicking the More drop-down menu you can view 48 hours.**

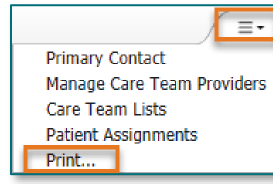


STEP 5: Select the **Care Teams** Tab. This displays information about the patient's care team such role/relationship, primary contact name and number.

STEP 6: Select **X** to close the I-PASS window.

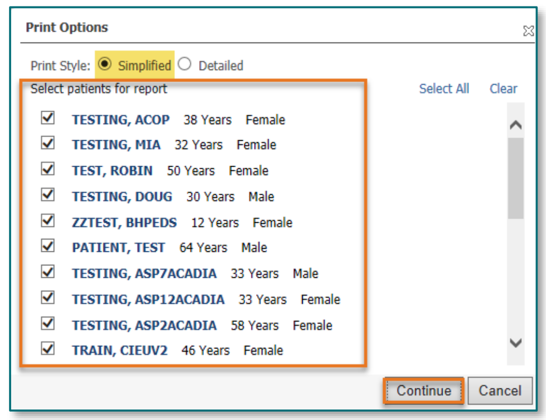
NOTE: **Review the Action column to see any tasks that you entered.**

Printing the BH Provider Handoff



STEP 7: From the view-level **Menu** icon in the upper-right corner of the patient list, select **Print**. The system displays the Print Options dialog box.

STEP 8: Select the patients you want to be displayed in the printed report.



NOTE: **All patients are selected however, only patients you have assigned a relationship with will print in the printed report.**

STEP 9: The default is Simplified report. Select the patient for the report by deselecting and selecting the checkbox next the patient name.

STEP 10: Click **Continue**. The report displays in the Discern Report Viewer window.

STEP 11: Click the **Print** Icon in the upper left-hand corner.