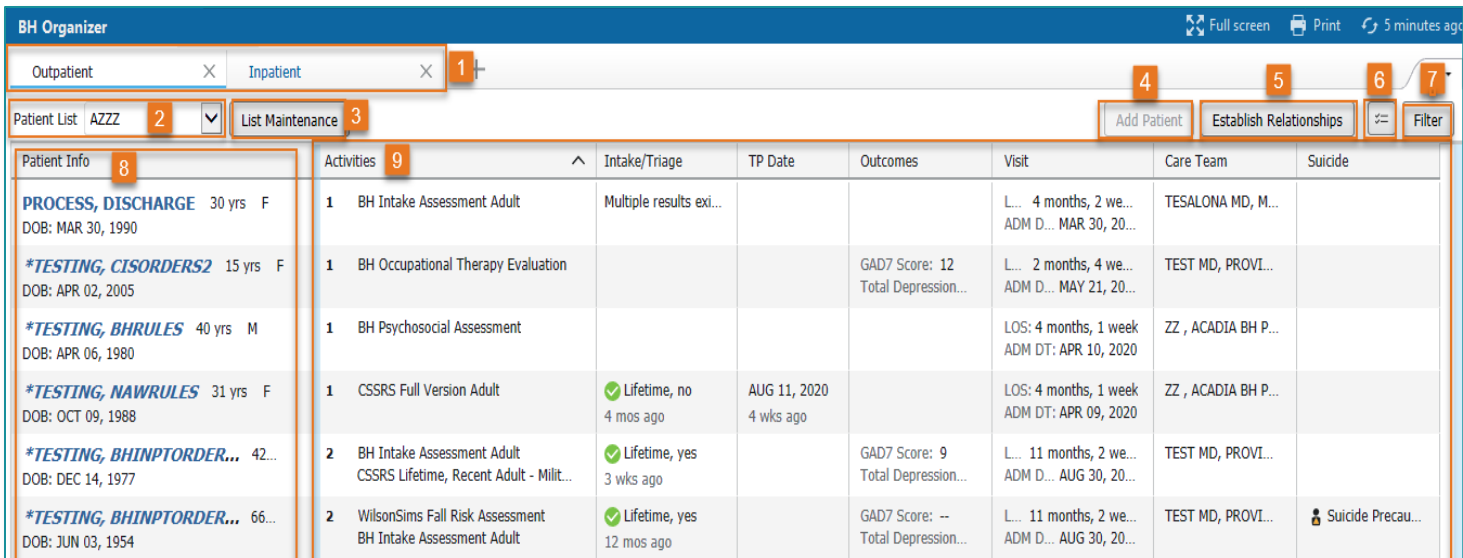


Behavioral Health Organizer gives quick access to the patient's medical records, ability to monitor specific goals, objectives, and potential risks to the patient, while increasing communication and coordination across the continuum of care.

BH Organizer Overview

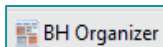


The screenshot shows the BH Organizer interface with the following components:

- 1:** Outpatient/Inpatient tabs.
- 2:** Patient List dropdown menu.
- 3:** List Maintenance button.
- 4:** Add Patient button.
- 5:** Establish Relationships button.
- 6:** Filter button.
- 7:** Filter icon.
- 8:** Patient Info column.
- 9:** Activities column.

Patient Info	Activities	Intake/Triage	TP Date	Outcomes	Visit	Care Team	Suicide
PROCESS, DISCHARGE 30 yrs F DOB: MAR 30, 1990	1 BH Intake Assessment Adult	Multiple results exi...			L... 4 months, 2 we... ADM D... MAR 30, 20...	TESALONA MD, M...	
*TESTING, CISORDERS2 15 yrs F DOB: APR 02, 2005	1 BH Occupational Therapy Evaluation			GAD7 Score: 12 Total Depression...	L... 2 months, 4 we... ADM D... MAY 21, 20...	TEST MD, PROVI...	
*TESTING, BHRULES 40 yrs M DOB: APR 06, 1980	1 BH Psychosocial Assessment				LOS: 4 months, 1 week ADM DT: APR 10, 2020	ZZ, ACADIA BH P...	
*TESTING, NAWRULES 31 yrs F DOB: OCT 09, 1988	1 CSSRS Full Version Adult	✔ Lifetime, no 4 mos ago	AUG 11, 2020 4 wks ago		LOS: 4 months, 1 week ADM DT: APR 09, 2020	ZZ, ACADIA BH P...	
*TESTING, BHINTORDER... 42... DOB: DEC 14, 1977	2 BH Intake Assessment Adult CSSRS Lifetime, Recent Adult - Milit...	✔ Lifetime, yes 3 wks ago		GAD7 Score: 9 Total Depression...	L... 11 months, 2 we... ADM D... AUG 30, 20...	TEST MD, PROVI...	
*TESTING, BHINTORDER... 66... DOB: JUN 03, 1954	2 WilsonSims Fall Risk Assessment BH Intake Assessment Adult	✔ Lifetime, yes 12 mos ago		GAD7 Score: -- Total Depression...	L... 11 months, 2 we... ADM D... AUG 30, 20...	TEST MD, PROVI...	☠ Suicide Precau...

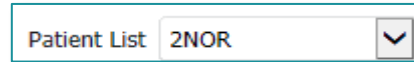
➤ From the Toolbar, click the BH Organizer button



- 1. Outpatient/Inpatient tabs:** Depending on your role, you will select the Inpatient or Outpatient tab.
- 2. Patient List:** Allows you to select a Location list or Custom Patient list.
- 3. List Maintenance:** Opens the modify patient list dialog box and allows you to add new patient list.
- 4. Add patient:** Allows you to add patients to the list previously created patient list. This is only available for Custom Patient Lists.
- 5. Establish Relationship:** Allows you to establish a relationship with the patients on the list. You must establish a relationship with a patient before you can view their information in the organizer.
- 6. Selected Rows:** Allows you to select multiple patients to establish a relationship.
- 7. Filter:** Allows you to search for a patient on the list and filter by age.
- 8. Patient Column:** Displays pertinent patient information. Click the patient's name to open their chart.
- 9. Additional Columns:** Displays pertinent information about the patient goals, objectives, and more. Click a cell to view additional information and/or document a task depending on your role.

Navigating Patient Lists

STEP 1: Select the drop-down arrow next to **Patient List**.



STEP 2: Select the location or custom patient list within the venue you want to view.

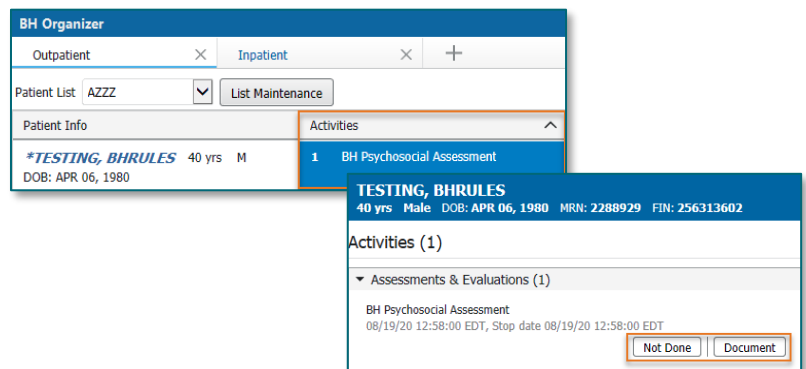
NOTE: In order to optimize this tool for the outpatient setting, staff will need to create a custom patient list for the patients that are assigned to them.

Completing a Task from the BH Organizer

Tasks for multiple disciplines will display, depending on your role you can document directly from the BH Organizer.

STEP 1: Click within the **Activities** column.

STEP 2: Click the **Document** button to begin documenting. Click the **Not Done** button if you have already completed the task.



Filtering the BH Organizer

STEP 1: Click the **Menu** in the upper-right corner.



STEP 2: Select **Layout Configuration** from the displayed list.



STEP 3: A list is displayed. You can customize the Behavioral Health Organizer by selecting or deselecting columns you want displayed. Columns can be rearranged by dragging and dropping.

