

From the Office of Health Informatics Cerner Millennium Using Auto Text with Clinical Entry Workspace

February 4, 2025

Auto Text with Data Tokens are not supported within Clinical Entry Workspace. Auto texts using Data Tokens will need to be updated to Smart Templates.

Using Auto Text Within Clinical Entry Workspace				Entry	¢	
If an auto text contains a Data Token , a dash will display where the				Clinical Entry		
auto text should have been, and an error message will display					Settings	
auto text should have been, and an error message will display				History of Present Illness		
				Information Data takans in Auto Taxt obrases are u	uncurported and	
				have been replaced with an underscore. Review and u	ipdate the phrase	
Howton	Indate an Auto Text v		Dismiss			
Smart To	molato	<u>i Tokeli to d</u>	Tahoma - 9 - 🛧 🔶 B I	<u>U</u> S <u>A</u> -		
<u>Sillart re</u>						
<u>STEP 1</u> :	Click the Manage Auto	Text icon.				
STEP 2:	Select the auto text			Last Saved: Feb 04, 2025 09:21	Save	
<u></u>	abbreviation that	🛚 🕻 Manage Auto Text			- 🗆 🗙	
	produced an error					
		My Phrases Public Ph	Search Auto Text	Edit Duplicate Delete		
<u>STEP 3</u> :	Click Edit .	Abbreviation	Description	Abbreviation Description		
<u>STEP 4</u> :	Backspace to remove	mysignature	My Signature	mysignature My Signature		
	the data token.	signature	Manage Auto Text		- U X	
стер <i>5</i> .	Click Incert	.BSNBx Abb	previation Description		Show Auto Text Notifications	
<u> 31 EF J</u> .	Templates/Takens	.take		5	Show Advanced View	
	icon	.test 2	Font • Size • 🐰 🗅 🕻	🗟 🐟 🖈 B I U A- 🖹 🗮 🗮 🗒	J	
	icon.	CopyBSNBx	₿ [Age] <mark>4</mark>			
<u>STEP 6</u> :	Select the	Limited				
	corresponding Smart	testing			Save Cancel	
	Template to replace					
	the Data Token.					
STEP 7:	Click Insert .					
<u> </u>						
			Patient: TESTING, MAX Encounter FIN	: 399976240		
	Name Type Cardiac Catheterization/TEE Re. Text Template CARDIAC CATHETERIZATION/T PLEASE PROVIDE ALL INFORM			EE REQUEST	^	
				ATION		
	Age Data Toke	en	DOES THE PATIENT HAVE A SWALLOWING DISORDER: YES[]NO[] HAS THE PATIENT HAD A RECENT STOMACH OR ESOPHAGEAL SURGERY: YES			
	Age ST Smart Ter	mplate 6			YES	
	Previous 1 2 3 4 5 60 Next				~	
			OFFICE NOMBER. FA			
				Insert	Cancel	

- **<u>STEP 8</u>**: Click **Save** and close out of the Manage Auto Text box.
 - The auto text has been updated with the Smart Template replacing the Data Token.

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Abbreviation	Description	Show Auto Text Notifications
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🗒 [Age ST]		8
		Save Cancel

- Click <u>here</u> for a crosswalk of Smart Templates that should be used to replace the Data Tokens in an Auto Text.
- <u>NOTE</u>: If there is a Data Token that is being used and does not have a corresponding Smart Template, please place a <u>ServiceNow ticket</u> to have one built.