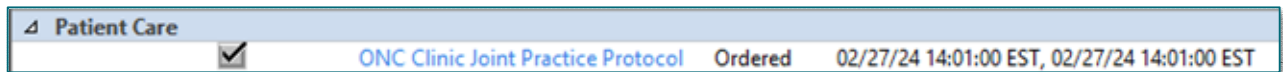


The Oncology Joint Practice Protocol (JPP) provides clinical staff in the Oncology clinics the ability to place orders as part of the approved JPP for patient care. The Oncology JPP also includes inclusion/exclusion criteria for the included orders.

Verifying an Active ONC Clinic Joint Practice Protocol Order

- To place any order per JPP, the **ONC Clinic Joint Practice Protocol** order must be **active** on the patient's chart. It is important to verify this prior to placing orders.
- The order will be found in the **Patient Care** section of the **Orders**.



Placing the Oncology Joint Practice Protocol Order


The JPP order must be proposed for provider signature or placed by the provider.

- There are two ways to place the order:
 - Oncology Quick Orders MPage.
 - +Add button in the **Orders** profile.
- **Ordering from the Oncology Quick Orders MPage:**

STEP 1: Navigate to the **Joint Practice Protocol** component.

STEP 2: Select the **ONC Clinic Joint Practice Protocol** order.

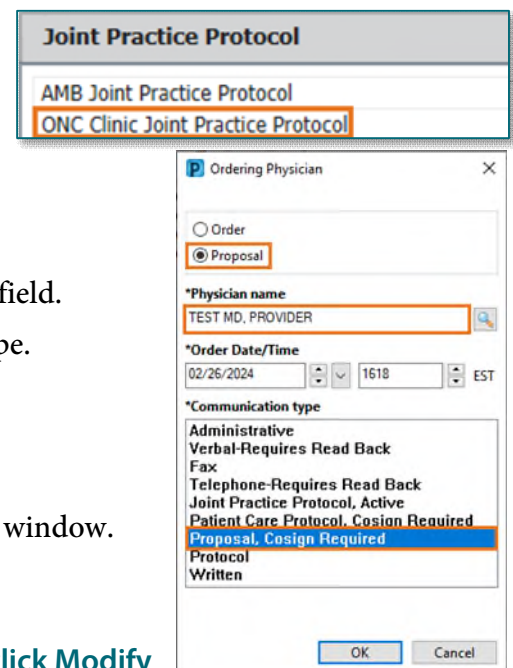
- STEP 3:** For RNs, in the **Ordering Physician** window:
- Select **Proposal**.
 - Enter the ordering physician's name in the **Physician Name** field.
 - Select **Proposal, Cosign Required** as the Communication type.
 - Select **OK**.

STEP 4: Click the **signature tray**. 

STEP 5: Associate the appropriate diagnosis in the **Orders for Signature** window.

STEP 6: Click **Sign**.

NOTE: If diagnosis is not seen in the **Orders for Signature** window, click **Modify Details** and use the **Diagnosis** tab of the details pane, as indicated by the missing detail icon.



IMPORTANT: The **ONC Clinic Joint Practice Protocol Order** must be signed and active before an RN can place orders per JPP.

Placing Orders per JPP Using the ONC Clinic JPP PowerPlan

Orders placed per JPP must be selected within the ONC Clinic JPP PowerPlan. The JPP includes inclusion/exclusion criteria for the included orders.

➤ **Ordering via the JPP from the Oncology Quick Orders MPage:**

STEP 1: Navigate to the **Joint Practice Protocol** component.

STEP 2: Select  **ONC Clinic JPP PowerPlan**.

STEP 3: Click the **Orders for Signature** icon 

STEP 4: Associate the appropriate diagnosis in the **Order for Signature** window.

STEP 5: For clinical staff, in the **Ordering Physician** window:

- Select **Order**.
- Enter the ordering physician's name in the **Physician Name** field.
- Select **Joint Practice Protocol, Active** as the Communication type.
- Select **OK**.

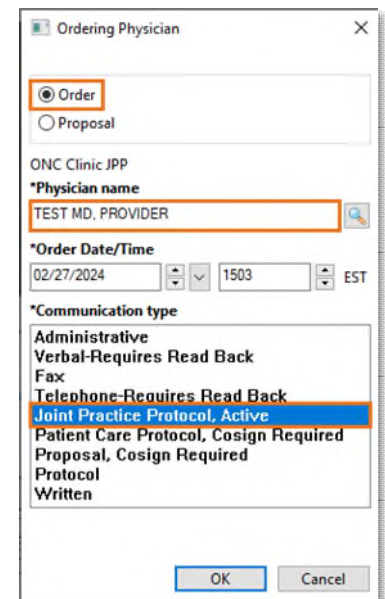
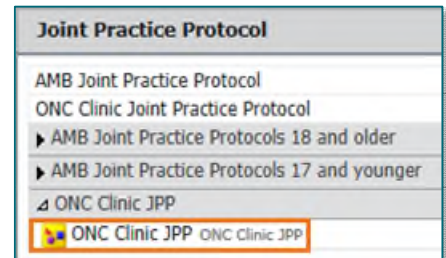
STEP 6: The **ONC Clinic JPP PowerPlan** opens.

STEP 7: Select the appropriate order(s) and complete any missing details.

STEP 8: Click **Orders for Signature**.

STEP 9: Click **Sign**.

- Once signed, any medication orders will be sent to Pharmacy for verification.

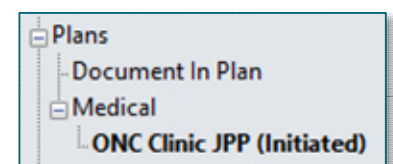


IMPORTANT: Nursing will need to order a new plan each time the patient comes in and order(s) from the JPP are needed.

Viewing Orders in ONC Clinic JPP PowerPlan

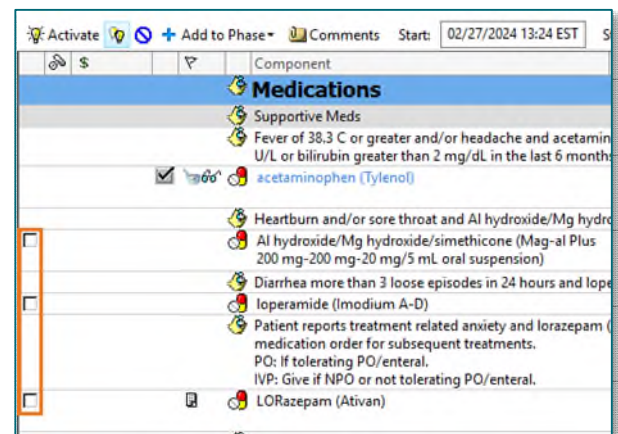
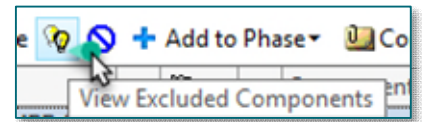
➤ **To view the orders placed from the ONC Clinic JPP PowerPlan:**

- Go to **Orders** and navigate to the **Plans** section.
 - The ONC Clinic JPP can be found under the **Medical** subgroup.
- Click **ONC Clinic JPP** to view orders.



Viewing Excluded Components

- To view orders that were not ordered when the plan was placed:
 - Click the dual light bulb icon on the toolbar to view excluded components.
 - These orders will display with an open checkbox on the left.
- To order an excluded component(s):
 - Simply place a check in the box next to the appropriate order(s) and complete any missing details.
 - Click **Orders for Signature**.
 - Click **Sign**.



Discontinuing the ONC Clinic JPP

At the end of the patient's treatment visit, be sure to discontinue the JPP placed during the visit.

- To Discontinue the ONC Clinic JPP:
 - Go to **Orders** and navigate to the **Plans** section.
 - Right click on the **ONC Clinic JPP** and select **Discontinue**.
 - The **Discontinue** window displays. Select an appropriate discontinue reason.
 - Select **OK**.
 - Select **Orders for Signature**.
 - Click **Sign**, then click **Refresh**.

