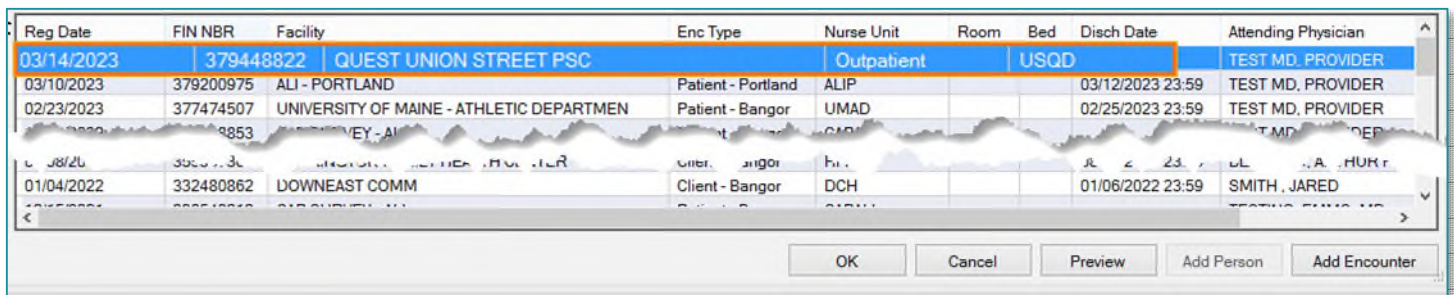


Patient check in requires selection of the correct encounter. Selecting the incorrect encounter will not allow the ordering provider to receive electronic results of the specimen. This flyer reviews the correct workflow for patient check in at the Quest Patient Service Center (PSC) locations.

DO: Select the Correct Encounter

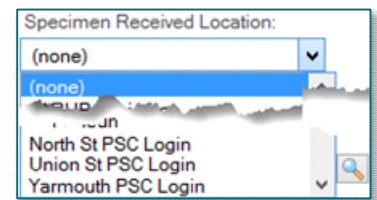
- At patient check in, select the **Quest** encounter.



Reg Date	FIN NBR	Facility	Enc Type	Nurse Unit	Room	Bed	Disch Date	Attending Physician
03/14/2023	379448822	QUEST UNION STREET PSC	Outpatient	USQD				TEST MD, PROVIDER
03/10/2023	379200975	ALI - PORTLAND	Patient - Portland	ALIP			03/12/2023 23:59	TEST MD, PROVIDER
02/23/2023	377474507	UNIVERSITY OF MAINE - ATHLETIC DEPARTMEN	Patient - Bangor	UMAD			02/25/2023 23:59	TEST MD, PROVIDER
01/04/2022	332480862	DOWNEAST COMM	Client - Bangor	DCH			01/06/2022 23:59	SMITH, JARED

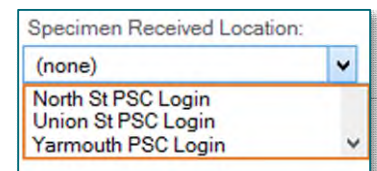
- Upon order activation, select the appropriate **PSC location**:

- NL AR Gould – North St PSC Login
- NL EMMC – Union St PSC Login
- NL Mercy – Yarmouth PSC Login



NOTE: If the PSC location is initially logged under the wrong location, transfer via pending inquiry, then log under the correct PSC.

- When collecting the specimen, select the appropriate **Specimen Received Location**.



NOTE: If there is no Quest encounter, follow the normal workflow to have the registration corrected.

DO: Follow the Carve Out Laboratory Process

- Carve out labs are routed to the main hospital lab.
- At patient check in, select the **Quest** encounter.
- At order activation, select the correct **PSC location**:
 - NL AR Gould – North St PSC Login
 - NL EMMC – Union St PSC Login
 - NL Mercy – Yarmouth PSC Login

- A lab label will print, indicating the carve out lab.

NOTE: Do not cancel and reorder carve out labs

Carve Out Lab List:

Urinalysis with Culture if Indicated	UA – REFLEX
Von Willebrand Workup	VONWILLWK
Anemia Management Reflex Panel	HM AR
Hemogram for Anemia Reflex Antepartum	HMA AR
Platelet Function Test	PLT FUNSCR
Rapid Mycoplasma IgM	MYCO M
COVID19	COVID19
All Microbiology	
All Dahl Chase	

DON'T:

- Don't check in a patient under a wrong encounter.
- Don't select the wrong location when activating orders.
- Don't cancel and reorder carve out lab orders.
 - These labs are sent to the Facilities Main Lab.
- Don't activate a Lab order without verifying the **Specimen Received Location** is appropriate.