

Enterprise Imaging (EI)
Technologist/Sonographer/
Imaging Staff
Exam Acquisition Workflow
February 6, 2025

This flyer outlines the Enterprise Imaging (EI) exam acquisition workflow for Technologists, Sonographers, and Imaging Staff.

Exam Acquisition Workflow

STEP 1: Select the **Acquisition Desktop** icon to log in to EI.

Select correct task list from the **Activities overviews** dropdown in the left margin of the screen.

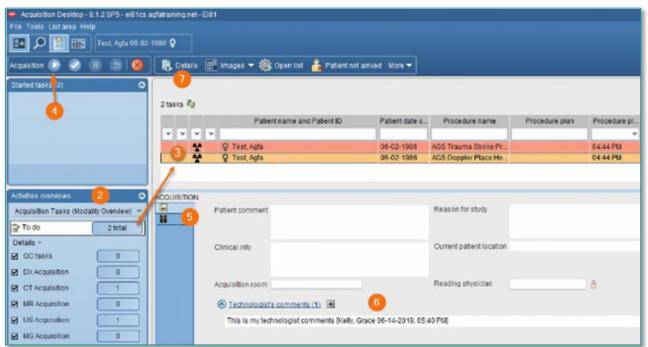
STEP 3: Locate patient procedure on task list and left-click to highlight.

STEP 4: Acquisition icon . This icon starts the acquisition task.

STEP 5: View image thumbnails in Acquisition section.

STEP 6: Add **Technologist comments** in EI if not done in the Radiology Information System (RIS).

<u>STEP 7</u>: Open Study to view **Details and/or Images** if needed.



STEP 8: Detail page displays acquisition tab (default).

STEP 9: View any study information or other site-specific study comments.

STEP 10: View additional comparisons; right-click to get viewing options.



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- **STEP 11:** Select **Images** to proceed to image page.
- **STEP 12:** Complete acquisition task, click **checkmark** to manually complete in EI and complete in RIS.

