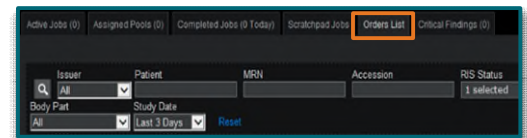**Northern Light Health** ℠

## This flyer outlines the process for Basic Dictation in Fluency for Imaging (FFI)
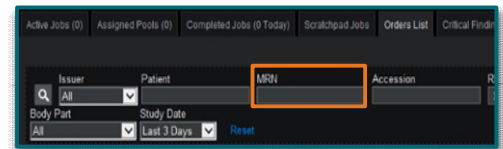
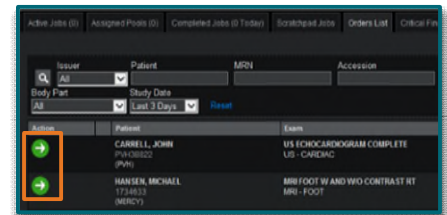**STEP 1:** Log into **Fluency for Imaging**, select **Admin** in the dropdown.
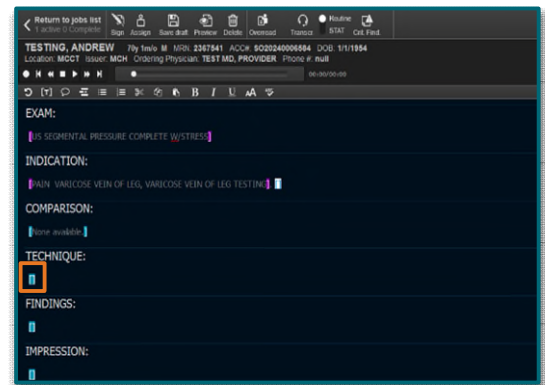


**STEP 2:** Select the **Orders List** tab.



**STEP 3:** Enter patient **MRN**, then press **Enter**.



**STEP 4:** Select the **Green Action** button to access the **Patient Studies.**



**STEP 5:** The **Basic Default** report template will be displayed based on procedure code. Select **Between** the brackets to begin dictation.



**STEP 6:** When dictation is complete, select **Sign**.