

As part of the Clinician's Workflow, studies can be added to My List in Enterprise Imaging (EI) where they can be easily viewed until they are manually removed from My List. Patients who are being seen in the office can be added in advance.

## Activities Overviews

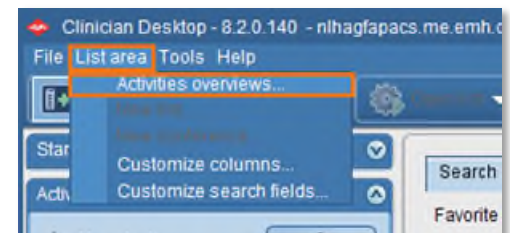
Enterprise Imaging (EI) enables staff to view ordered exams specific to location, modality, and status. Follow the steps below to add a location or modality to the **Activities overviews** list.

**STEP 1:** Login to the **Clinician Desktop**.

**STEP 2:** Click **List area**.

**STEP 3:** Click **Activities overviews....**

**STEP 4:** Click the radio button in Default column for **Clinician Workflow**.



Manage Activities Overviews

Overview

75 results

☐ Show in drop-down list

	Default	Personal	Code	Name	Available for	Active from	Active to
<input type="checkbox"/>	<input type="radio"/>		ACTOV4819	Spectrum Remote Dx Weeke...	System, NLH Radiologist, NL...	09/29/2022	
<input checked="" type="checkbox"/>	<input type="radio"/>		ACTOV14002	Spectrum FPPE	NLH Radiologist, System ad...	02/16/2024	
<input type="checkbox"/>	<input type="radio"/>		ACTOV15	BHMH Cardiologist Reading ...	System, NLH Cardiologist, N...	09/29/2022	
<input type="checkbox"/>	<input type="radio"/>		ACTOV205	ARG Technologist Modality ov...	NLH Imaging Technologist, N...	10/01/2022	
<input checked="" type="checkbox"/>	<input checked="" type="radio"/>		ACTOV4826	Clinician Workflow	System, NLH Clinicians, NLH...	07/06/2023	
<input type="checkbox"/>	<input type="radio"/>		ACTOV4814	Spectrum SJH MG Rad Task	System, NLH Radiologist, NL...	09/29/2022	
<input type="checkbox"/>	<input type="radio"/>		ACTOV5801	EMUC Sonographer Overview	NLH Imaging Te...	10/01/2022	
<input type="checkbox"/>	<input type="radio"/>		ACTOV13	Mercy Cardiovascular Reading T...	System, NLH Cardiologist, N...	09/29/2022	
<input type="checkbox"/>	<input type="radio"/>		ACTOV17	SVH Radiologist Reading Task	NLH Radiologist, NLH Syste...	09/29/2022	
<input type="checkbox"/>	<input type="radio"/>		ACTOV204	Mercy Technologist Modality o...	NLH Imaging Technologist, N...	10/01/2022	

☐ Include inactive

New Duplicate Edit Delete

Close

**STEP 5:** Click **Close** in the bottom right corner of the screen.

## Adding a Study to My List

**STEP 1:** Click the **Magnifying glass**.



**STEP 2:** Enter **last name**.

**STEP 3:** Enter **first name**.

**STEP 4:** Enter Medical Record Number in **All Patient IDs**.

**STEP 5:** Click **Search**.

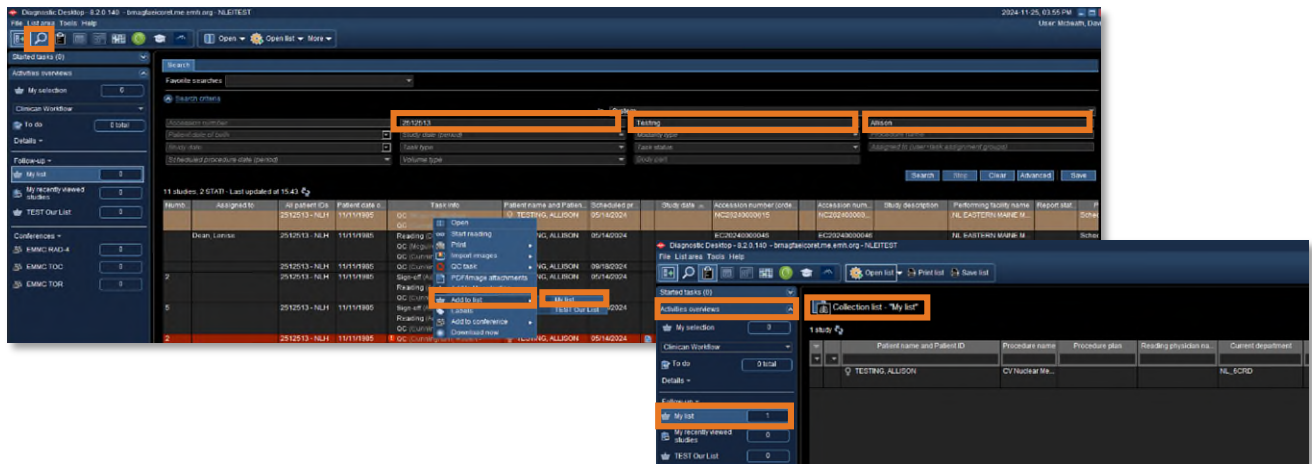
**STEP 6:** Click the desired **patient study**.

**STEP 7:** Right-click and select **Add to list**.

**STEP 8:** Click **My list**.

**STEP 9:** In **Activities overviews** click **My list**. The studies display in **Collection list – “My list.”**

**STEP 10:** Click the **study** to display images.



## Removing a Patient from My List

**STEP 1:** Right-click the patient line and from the dropdown, select **Remove from list**.

