Activities Overviews allows staff to add exam lists in Enterprise Imaging (EI).

Activities Overviews

Enterprise Imaging (EI) enables staff to view ordered exams specific to location, modality, and status. Follow the steps below to add a location or modality to your **Activities Overviews** list.
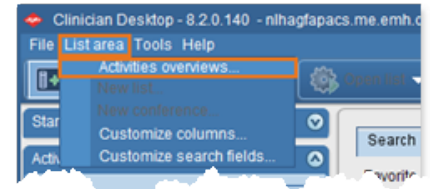
STEP 1: Login to the appropriate EI Desktop for your role.

STEP 2: Select **List area**.

STEP 3: Select **Activities overviews**.

STEP 4: Select the radio button in **Default** column for the Exam Tasklist used most.

NOTE: **To add additional Exam Tasklists, check the box in the Show in dropdown list.**

STEP 5: Click **Close** in the bottom right corner of the screen to return to the **Task List – "To do."**

STEP 6: Click the checkbox(es) to the left of the modality in the **Details** dropdown to open the **Task List** for the selected modalities.