

From the Office of Health Informatics Enterprise Imaging No Read-Cancel Assign Workflow

February 4, 2025

This flyer outlines how to assign exams from Enterprise Imaging (EI) Desktops to No Read-Cancel.

Assign study to No Read-Cancel

- **<u>STEP 1</u>**: From the **Task** list, right-click the **patient**.
- STEP 2: Select Assign.
- **<u>STEP 3</u>**: Select **No Read-Cancel**.
- **<u>STEP 4</u>**: Click the **Arrow** move to **Assign to**.
- STEP 5: Select Assign.

Assigned to	Patient name and Pati
NLH Cardiology Tech NLH Cardiology Tech	Q TESTING, ALICE m Q [*] TESTING, MCITCARDEDCP
₽	Assign Assign to me Task priority

Assign the following task: Reading TESTING, ALICE (01/01/2021) 2512615	
Name	🗢 Assign
Department	Assign the following task:
Facility Assign to	Con Reading TESTING, ALICE (01/01/2021) 2512615
NLH Cardiologist NLH Cardiology Technologist NLH Radiologist NLH System administrator NLH Vascular Surgeon NLH Vascular Technologist No Read-Cancel Synergy	Martine Pacolity Adpta Service NLH Cardiologist NLH Cardiologist NLH Assolutar Station NLH Vascular Surgeon NLH Vascular Technologist NLH Vascular Surgeon VRad Adams, Kayla (RDKMM1 - ADMIN) Image: Image

<u>NOTE</u>: When a Radiologist is not required to read a study, the technologist performing the acquisition step will assign the No Read-Cancel to remove from the Radiologist's To Do list

For questions regarding process and/or policies, please contact your unit's Clinical Educator or Health Informaticist. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728