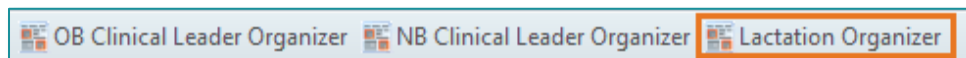**The Lactation Organizer assists the lactation consultant with reviewing patient requests and having information in one location. This flyer will review the process for using the Lactation Organizer.**
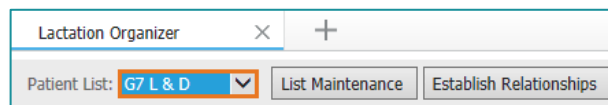
Lactation Organizer

The Lactation Organizer will assist the lactation consultant with having information available in one location for patients requesting lactation services.

➢ **Lactation Organizer**

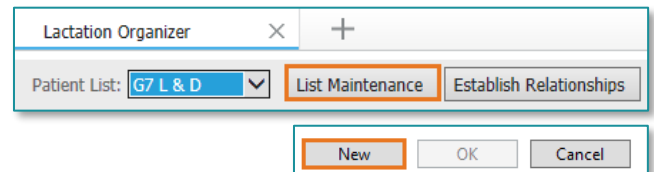- From the toolbar, select **Lactation Organizer**.

- Select your patient list.

NOTE: **If your patient list isn't available, your list will need to be added following the steps for List Maintenance.**
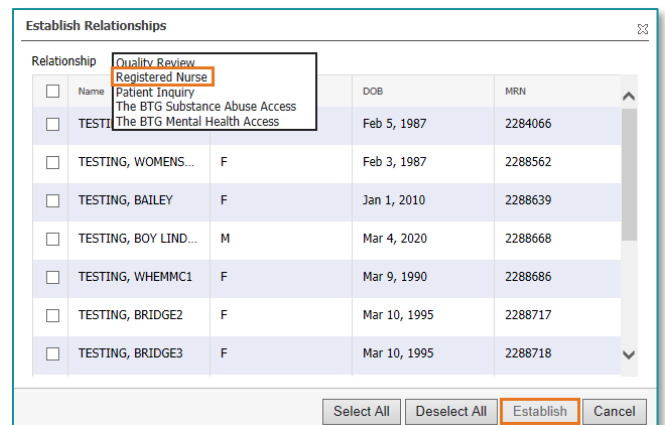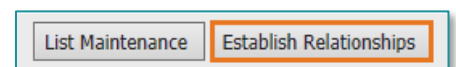
- List Maintenance.

  - Select **List Maintenance**.
  - Click **New**.
  - From your member organization, select your floor.
  - Move from the left-hand side to the right-hand side of the window.

- Establish Relationships.

  - Select the patient/patients that you are assigned to and set the relationship.
  - Select **Establish**.
  - Information will then be viewable for each patient.

- Patient Search.
    - Can be used to search for a specific patient.

- Customizing Columns.
    - From the drop down, select the columns you wish to have on view.
    - These can also be dragged to the order you want to view the information.

- Information in this component, includes Location, Patient, Maternal Information, Newborn Information, Glucose Level, Diagnoses, and Problems.

- Highlight your patient.

- Several of the columns provide additional information when you click in the column for the patient's row.
    - Patient.
        - This will display basic demographic information about the patient.
    - Maternal Information.
    - This column will display the gestation description, breastfeeding history, risk factors for the mother and the newborn.
    - Newborn Information.
        - Information in this column includes the Latch Score and the Transcutaneous Bilirubin POC.
    - Glucose level.
        - In the column, the latest result displays, to view previous glucose levels, click on the column.

- ▪ Diagnoses.

    - • Displays the patient's diagnosis list.
  - ▪ Problems.
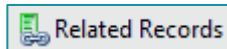   - • This column will display the patient's problem list.

➢ **Documentation**

- • Selecting the patient name, will bring you to the patient's chart.

- • From the Neonate Workflow MPage, for documenting in the baby's chart, click the header, **Neonate Overview**.

- • From iView, navigate to the **Newborn Breastfeeding Assessment**.

- • Document as appropriate and **Sign** when complete.

- • In the Lactation Monitoring, select the **WC$ Lactation Consult Duration Contact** to select the appropriate charges.

- • To document on mom's chart – Breast Assessment, select **Related Records** from the toolbar.

- • Click the header in the Admission component to launch iView.

- • Document mom's breast assessment in the OB Systems Assessment band.