FetaLink is a maternal and fetal monitoring system that facilitates the flow of data from medical devices in a manner that supports display needs of clinicians in the acute and ambulatory settings. Finalizing a fetal monitoring episode ensures the documentation occurs on the correct FIN.
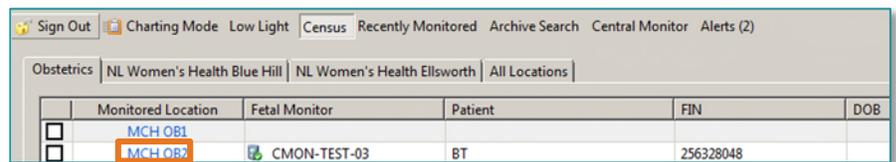
Finalizing a Fetal Monitoring Episode

Your patient's fetal monitoring episode is ready to be finalized when monitoring is complete and any necessary annotations are documented on the fetal waveform.

STEP 1: Sign in to FetaLink and access the single patient view.

STEP 2: Click **Census** view.

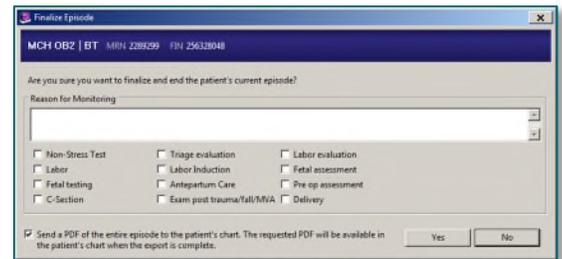- Choose the blue hyperlink that corresponds with the patient's room, bed, or hold location.

STEP 3: Select **Finalize**.

STEP 4: If not entered previously, document the patient's reason for monitoring. Click **YES** to disassociate the patient from the fetal monitor and finalize the episode.

- The window closes, returning to the Census View and the patient is no longer listed.

NOTE: **When a patient is being transferred, all annotations need to be completed and finalization needs to begin as soon as possible. Finalizing a Fetal Monitoring episode can take a while to complete based on the length of the monitoring episode. Once completed the receiving NLH facility will be able to view the finalized documentation.**

NOTE: **When a patient returns for another fetal monitoring episode and the previous one hasn't been finalized, the current fetal monitoring episode may be captured on the previous FIN.**

Viewing Status of Fetal Monitoring Episode

Any patient still associated to a monitor will display on the Census View.

STEP 1: Select **Recently Monitored** from the toolbar.

STEP 2:   All patients who have been monitored within the past 72 hours will display.

- If all units for location are displaying, the unit can be selected from the dropdown.

- The status will display and where the finalized strip can be found.

- If a strip hasn't been finalized and has only been disassociated, finalization can occur from this location by selecting the **Monitored Location** hyperlink for the patient.

- The chart will open, select **Finalize**.