FetaLink is a maternal and fetal monitoring system that facilitates the flow of data from medical devices in a manner that supports display needs of clinicians in the acute and ambulatory settings. Documentation occurs within FetaLink using annotations.

Annotations

STEP 1: Double-click the **FHR tracing** to open the annotation window.

- This is the only place in FetaLink where double-click is used.

STEP 2: Select the quick pick annotation that is appropriate.

- Multiple annotations may be selected.
- It is recommended to use the quick picks option.

STEP 3: When the quick pick options aren't appropriate, type a free-text reason in the **Annotations** box.
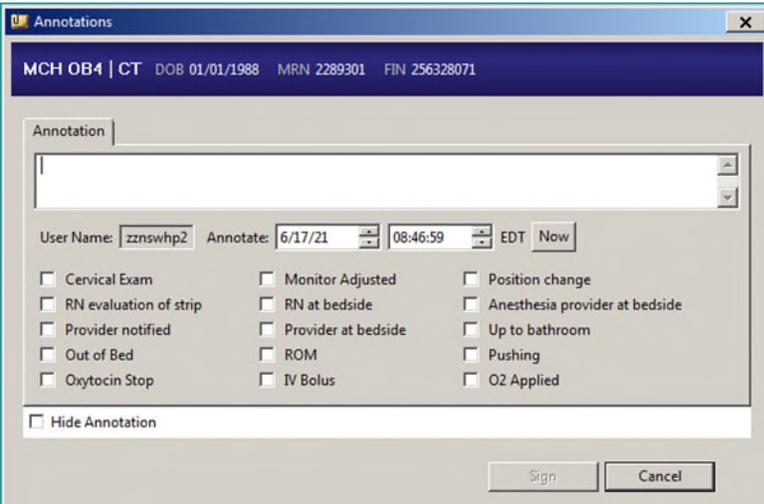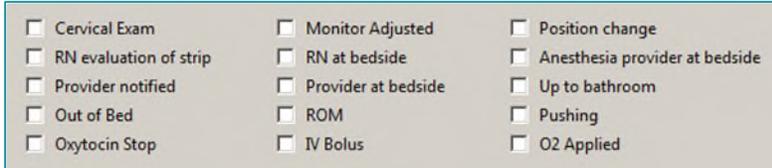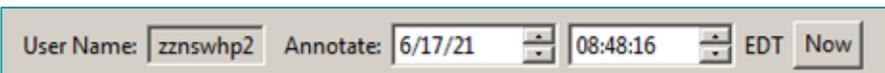
STEP 4: Review the annotation, if the time needs to be adjusted, the time can be adjusted to change the time or click the **Now** box to indicate the current time.

STEP 5: If the annotation needs to be hidden, select the **Hide Annotation** box.

NOTE: **Hidden annotations are still viewable in PowerChart and can be viewed when the user hovers over the file folder.**

- If the user is not signed in, the hover functionality doesn't work.

STEP 6: Select **Sign** when complete.

Annotation Summary

➢ To view annotation, select **Annotation Summary** from the toolbar.

➢ Annotation Types are defaulted to display all and can be deselected as appropriate.

➢ Annotations flow to iView and can be viewed from the Antenatal Testing band in iView.
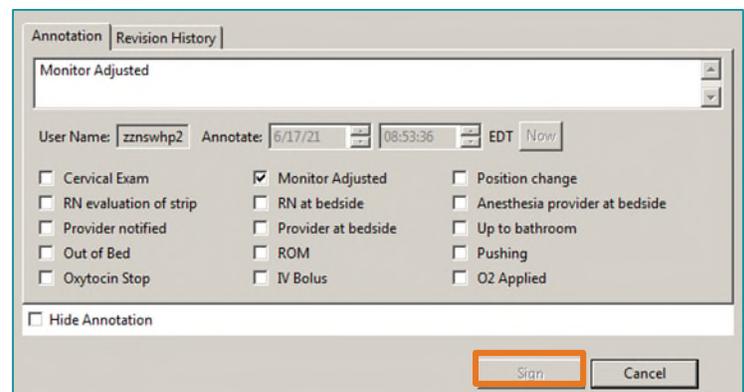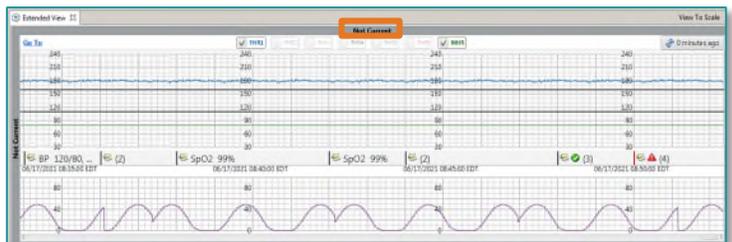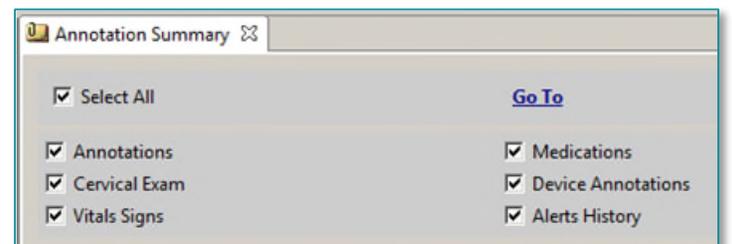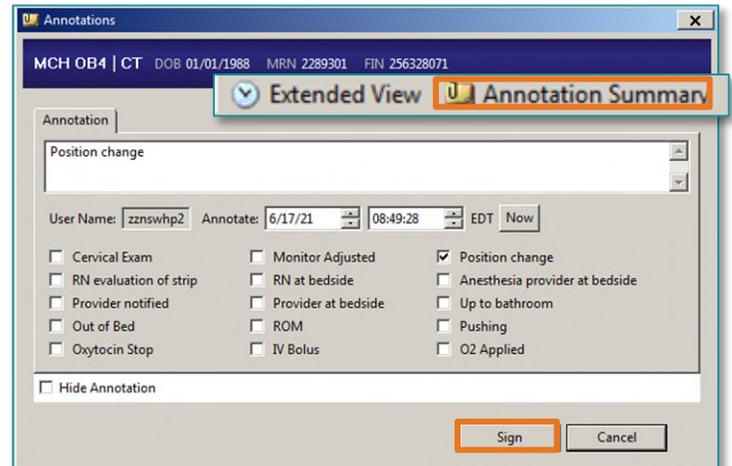
Extended View

➢ Selecting the specific annotation in the annotation summary will open the extended view to the exact spot on the fetal tracing where the annotation was made.

➢ The extended view opens at the bottom of the screen and is highlighted with a gray border and is titled **Not Current**.

➢ Annotations can be made on the extended view tracing if the episode is not finalized.

➢ The current tracing will display at the top of the display.

➢ Extended view opens the entire strip and scrolling is available to move through the tracing.

➢ The extended view may be expanded or collapsed by dragging up or down on the dividing line.

Modification of an Annotation

Modifications of annotations occur in FetaLink, by the user who created the annotation.

STEP 1:   Locate the annotation needing modified.

STEP 2:   Double-click the annotation needing to be modified.

STEP 3:   If a quick-pick had been selected, unselect the annotation and select the appropriate quick-pick.

STEP 4:   Click **Sign**.

➢ **Viewing Modifications**

- In FetaLink, after making a modification to an annotation, select the **Revision History** tab. A list of revisions will display.

- In Interactive View and I&O, a number will display next to the annotation to indicate more than one annotation was made during this timeframe.

To view the annotations, right-click the cell and select **View Result Details**. There will be a warning box that indicates a result was marked in error. Select **Yes**.

- The current documentation will display.
- The **Action List** will display which user performed the documentation.