

Optum

From the Office of Health Informatics

ECG Management Correcting ECGs on Wrong Encounters

March 13, 2025

CV ECG, CV ECG Pediatric, or CV ECG Medicare Initial Wellness Visit orders need to be entered on the appropriate encounter for procedure charges to drop correctly. ECG orders for a later date and/or another location can be placed using Future Order functionality; however, when the order is activated, it must be on the registered encounter for the exam. ECGs ordered/activated on the wrong encounter or the wrong encounter type must be cancelled and re-ordered on the appropriate FIN.

ECG Wrong Encounter Corrections

<u>STEP 1</u>: Search for the patient in PowerChart or FirstNet.

STEP 2: Choose the correct encounter which the ECG was acquired.

<u>STEP 3</u>: Enter a new CV ECG, CV ECG Pediatric, or CV ECG Medicare Initial Wellness Visit order on the correct encounter.

NOTE: Proposed and Future orders are not active orders and will not be visible in ECG Management.

STEP 4: Navigate to ECG Management by clicking the Cardiovascular button in the toolbar.

Click the Cardiovascular menu button in the top toolbar.

STEP 6: Select Find Patient Procedures.

Search for the patient.

Select OK.

STEP 7: Right-click the Procedure that was entered on the

wrong FIN.

Hover over Action.

STEP 8: Click **Unmatch Study**.

STEP 9: Click OK.

STEP 5:

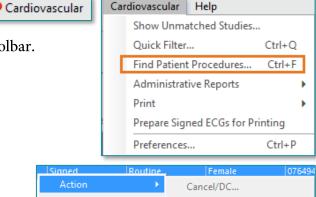
STEP 10: Right-click the ECG Procedure on the correct FIN.

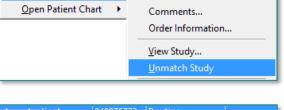
Hover over Action.

Hover over Matched Study.

Click the ECG that matches the patient demographic information.

STEP 11: Compare the ECG Study information to the ECG Order information.





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Match Study...

Cancel/DC...

Match Study

Add Referral Letter

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- **STEP 12:** Click **OK** to match the study to the order.
 - The Procedure updates to a Completed status which drops the acquisition charge.
- <u>STEP 13</u>: Cancel the CV ECG, CV ECG Pediatric, or CV ECG Medicare Initial Wellness Visit order that was entered/activated on the wrong FIN or Encounter Type.
- NOTE: If the ECG was signed by a Cardiologist or Primary Care Provider prior to unmatching the order from the exam on the wrong encounter, the study will need to be signed again once it is matched to the correct encounter for the interpretation charges to drop.