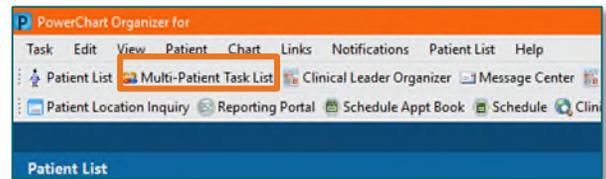


**Inpatient Wound Validators and WOC Nurses use the Multi-Patient Task List (MPTL) to identify patients with an INP Ostomy Wound Consult or a wound suspected to be a pressure injury.**

### Locating the Multi-Patient Task List (MPTL)

- Locate the **Multi-Patient Task List** in the Toolbar.
  - The location in the toolbar can vary from user to user.



### Setting Up the Multi-Patient Task List (MPTL)

**STEP 1:** Select **Multi-Patient Task List** from the toolbar.

**STEP 2:** Select **Options** in the toolbar.

**STEP 3:** Select **Task List Properties**.

- Select **Generic Time Frame**.
- Select **From:** and **To:** date and time.

**NOTE:** The **To:** time frame should be several years in the future to avoid the need to update the time frame frequently.

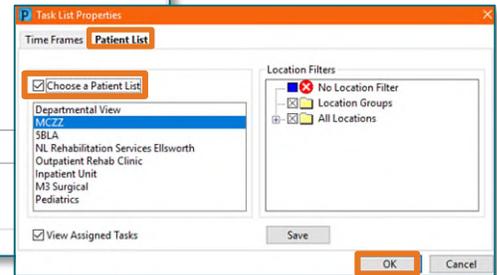
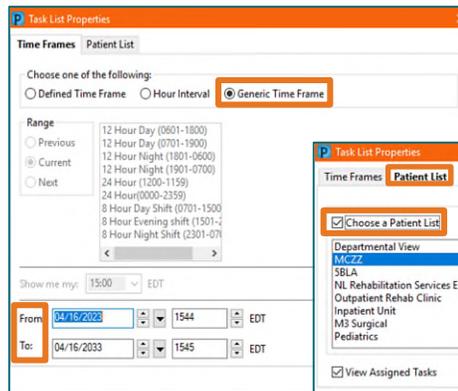
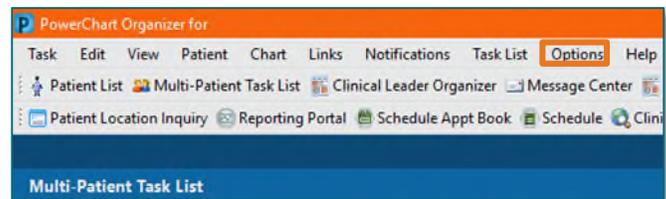
**STEP 4:** Select the **Patient List** tab.

**STEP 5:** Select the box **Choose a Patient List**.

- Patient Lists previously created will be available for selection.

**STEP 6:** Select the appropriate **Patient List**.

**STEP 7:** Click **OK**.



### Wound Multi-Patient Task List tabs

➤ **Ostomy Pressure Inj Eval Tab**

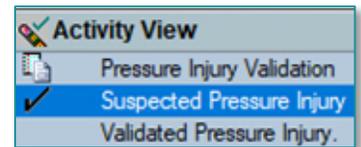
- Documentation of **Pressure Injury – Suspected Pressure Injury** in iView by the inpatient or ED nurse, populates the **INP Ostomy-Wound Pressure Injury Eval** task.

- Documentation of **Pressure Injury – Suspected Change** in iView by the inpatient or ED nurse, populates the **Ostomy Pressure Inj Re-Eval** task.

The screenshot shows the 'Multi-Patient Task List' interface. The 'Ostomy Pressure Inj Eval' task is selected. The table below shows the task details for two patients:

Location/Room/Bed	Name	Task Status	Mnemonic	Order Details
5BLA / B585 / 03	*TESTING, MAX 01/16/2014 <i>*Name Alert</i>	Pending	INP Ostomy-Wound Pressure Injury Eval	Start: 04/16/25 10:20:19 EDT, Please review Interactive View/Incision Woun... Incision, Wound Location: Coccyx; ; Ordered by Discern Rule R99Z_SUSP...
5BLA / B590 / 01	*TESTING, TWICE DAILY 01/01/1980 <i>*Name Alert</i>	Overdue	INP Ostomy-Wound Pressure Injury Re-Eval	Start: 03/25/25 14:17:16 EDT, Please review Interactive View/Incision Woun... Ordered by Discern Rule R99Z_SUSPECTED_PRES_INJURY.

- STEP 1:** Double-click the patient row to open chart.
- STEP 2:** Activity View opens to the **Suspected Pressure Injury** section.
- STEP 3:** Signing documentation in **Activity View** completes the task.



**NOTE:** The Pressure Injury Eval/Re-Eval and Consult tasks drop off the Multi-Patient Task List once documentation is complete.

➤ **Ostomy-Wound Intervention**

- When an inpatient or ED nurse enters an **INP Ostomy-Wound Consult** order, a task populates the **Ostomy-Wound Intervention** tab on the **Multi-Patient Task List**.

The screenshot shows the 'Ostomy-Wound Intervention' task selected. The table below shows the task details for one patient:

Location/Room/Bed	Name	Task Status	Mnemonic	Order Details
5BLA	*TESTING, CARD E 08/22/1984	Pending	INP Ostomy-Wound Consult	Start: 05/22/23 8:18:00 EDT, wound

- STEP 1:** Double-click the patient row to open chart.
- STEP 2:** The **Wound Ostomy Note** opens to begin documentation.
- STEP 3:** Upon signing the form, the **Multi-Patient Task List** opens. Refresh using the **minutes ago** button, the completed task will fall off the list.