Bridge Breast Milk Management allows end users to record the amount of milk administered, as well as any comments associated with the feeding. This flyer reviews the workflow for printing labels.
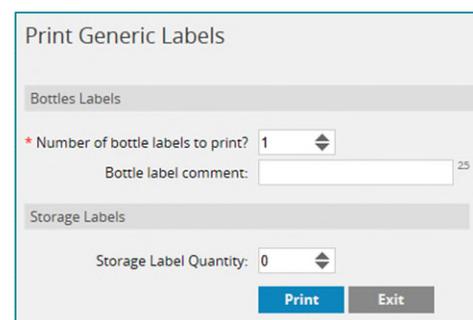
Printing Labels

Two types of labels can be generated. The bottle label is the label applied to the container with expressed breast milk. The storage label allows the ability to identify a larger storage container (such as a bin) in a refrigerator or freezer. The storage label is another way to identify the patient when tasks are performed away from the patient.

The patient ID on the bottle label is the infant's ID regardless of how or where the labels are printed. When the bottle labels are printed, the system assigns the bottle a unique bottle number and associates the number with the patient ID.

The bottle numbers begin at zero and are generated by the system as bottle labels are printed. The bottle numbers are assigned at the system level, not the patient level; therefore, the bottle numbers are not consecutive for each patient. For example, Patient A may have bottle numbers 0, 1, 61, 62, and 63; and Patient B may have bottle numbers 31, 32, 33, 100, 101, and 102.

➢ **Printing Labels from the Infant's ID**

- Complete the following steps to print bottle labels and storage bin labels from the infant's ID wristband:
  - Scan the bar code on the infant's ID band. The main menu is displayed and all Bridge Breast Milk Management buttons are available except Browse Bottle History.
  - Select **Print Labels**.

  - Select the number of pages to print. The system default is 1. The maximum number of labels to print is 99.
  - Enter a bottle label comment, if needed, to print on all of the labels. For example, enter **EBM** for expressed breast milk.
  - To print a storage label, update the number of storage bin labels to print to **1**. The system default is 0. For new admissions, you can print a storage bin label for the refrigerator and freezer bins.
  - Select **Print** and verify that the number of bottle labels and storage bin labels requested is correct.

NOTE: **Before printing, verify label stock is in the printer. If printing a page of labels, the labels are sent to the nursing unit printer. If using the Zebra label printer processing, select a printer by scanning the printer bar code on the top of the printer.**

- If this is the first time printing, select a printer from the list using one of the methods below. The system saves the selection based on the device. Depending on role privileges, you may be prompted to select a printer each time.
    - Scan the printer ID located on the physical printer. The system initiates printers to the printer automatically.
    - Select the printer ID link on the page. Select **Print** to continue with the selection.
    - Enter the printer ID in the Select Printer box. Select **Print** to continue with the selection.
- Select **Back** to return to the main menu.

➢ **Printing a Page of Bottle Labels**
- This option uses a larger printer to print a sheet or page of bottle labels. You can only generate bottle labels using this functionality. This feature can be enabled in System Manager.
- Complete the following steps to print a page of labels:
    - Scan the bar code on the ID band.
    - Select **Print Labels**. The Print Page of Labels message is displayed.
    - Select **Yes**.
    - In the Number of Bottle Label Pages to Print box, enter the number of pages to print. The default is 1. The maximum number of pages to print is 99.
    - Select **Print**.

➢ **Printing Labels from the Storage Bin ID**
- Scan the storage label to access several functions in Bridge Breast Milk Management when not using the patient's wristband ID. The Administer Bottles button is unavailable because this is the final step in the feeding process and requires the patient's wristband ID. The following actions may be available depending on privileges:
    - Receive Bottles
    - State Change Combine Bottles
    - Prepare Bottles
    - Print Labels
    - Discharge Bottles
    - Browse Bottle History
    - Manage Patient Information