

Patient Privacy and Confidentiality Reminder: When Protected Health Information (PHI) is disclosed to external organizations, as permitted by law, but without patient authorization (consent), privacy laws require NLH to keep a tracking log. See **EXAMPLES** below.

Staff must track the sharing of information to external agencies without patient consent, per [System Policy, 23-100, Accounting of Disclosures](#), using ONE of the following options:

- **HIPAA tracking database:** To track allowable and/or mandatory reporting, as well as report errors and unauthorized use/access or use that is not permitted by law.
- **Cerner Mandatory and Allowable Disclosures PowerForm:** To track allowable and/or mandatory reporting. Available in various AdHoc folders.

Mandatory and Allowable Disclosures	
Date/Time Report Made 	Notified By
If you have any questions regarding Mandatory and Allowable Disclosures, please contact your Compliance Officer.	
CDC Reason ☐ Immunizations ☐ Infectious/Communicable Disease ☐ Public Health Oversight ☐ Other (specify in Other Reason box)	DHHS Reason ☐ Abuse (Elder/Child/Domestic) ☐ Animal bite ☐ Birth Defects ☐ Lead Poisoning ☐ Newborn: eye inflammation ☐ Newborn: prenatal drug exposure ☐ Poison Control ☐ Previous DHHS ☐ Suspected Pesticide Poisoning ☐ Other (specify in Other Reason box)
FDA Reason ☐ To report adverse event ☐ To track FDA registered product ☐ Enable product recall, repair, replacement ☐ Other (specify in Other Reason box)	Law Enforcement Reason ☐ Gunshot wound ☐ Threat to public ☐ Protective Services (President & Others) ☐ Victim of a crime ☐ Other (specify in Other Reason box)
Other Reason 	
PHI Disclosed ☐ Date of Service ☐ Demographics ☐ Diagnosis, Condition, Problems ☐ Lab results ☐ Medications ☐ Procedure ☐ Other	Other PHI Disclosed

EXAMPLES

Any allowable PHI disclosure when patient consent is not obtained:

- Duty to Warn
- Wellness Check
- Mandated Reporting
- Missing Person
- Protection from Abuse Order
- Yellow Flag/Weapons Restriction Orders
- Guardianship Visitor

NOTE:

This form is not part of the release of records and is not to be used for disclosures related to treatment, payment, or operations (TPO).