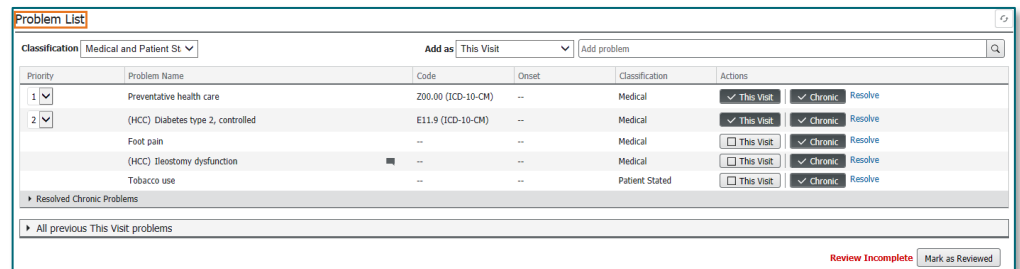**The Problem List is a component of the Workflow Pages and is used to document the patient's problems. The tool is available in both the Inpatient and Ambulatory settings. The following outlines how to utilize the component.**

Problem List Component

- The **Problem List** contains active and resolved problems documented electronically.

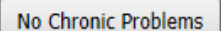- Clicking the **Problem List** header will link to the **Diagnoses & Problems** tool from the **Table of Contents Menu.**
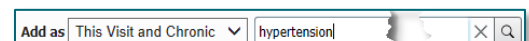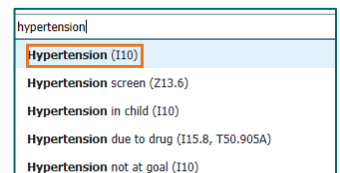
➢ **All patients must have at least one problem on the list to meet Promoting Interoperability requirements.**

- If the patient has no chronic problems, click the **No Chronic Problems** button.

  - The button would be utilized for newborn, pediatric, and other healthy patients.
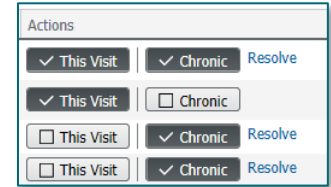
➢ **Adding Problems**

- Problems can be added as **This Visit, This Visit and Chronic,** or **Chronic.**

  - Click the drop down in the **Add As** field.

  - Select **This Visit, This Visit and Chronic** or **Chronic.**

- Click in the **Add As** search field and begin typing the problem.
- A list of options will display.
- Select the most appropriate option to add it to the **Problem List.**
- When adding a new **Problem**, the search option defaults to **This Visit.**

  - If a problem is added as **This Visit**, it is classified as a **Diagnosis.**

    o Adding problems as **This Visit** will also classify them as **Medical.**

  - If a problem is added as **Chronic**, it is classified as a **Problem.**

    o Problems added as Chronic will classify as **Patient Stated.**

- **This Visit and Chronic** is documented as a **Diagnosis & Problem.**

IMPORTANT: Do not add new problems as Medical unless it is within your scope of practice to diagnose.

➢ **Managing the Problem List.**

- Problems can be classified as **This Visit, Chronic,** or both, by checking/unchecking the boxes in the **Actions** column.

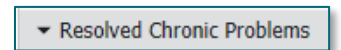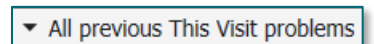- Checking **This Visit** will classify a **Problem** as **Medical** instead of **Patient Stated.**

NOTE: Deselecting both the This Visit and Chronic options will remove the problem from the Problem List.

- Problems can be resolved by clicking the **Resolve** link on the right side of the **Actions** column.

- If needed, problems can be further specified by clicking the **Unspecified Problem** ⓘ icon following the steps in the **Diagnosis Assistant.**

- To reprioritize the list, click the drop-down arrow next to the number and select the desired pioritization number.

NOTE: Only This Visit problems can be prioritized.

- Previous **This Visit Problems** can be viewed by clicking the drop down on the **All Previous This Visit Problems** band.

- **Resolved** problems can be viewed by clicking the drop-down arrow on the **Resolved Chronic Problems** band.

➢ **Modifying Problems**
- Click the appropriate problem from the list.
  - A window opens on the right containing additional information about the problem.

- Click the **Modify** button in the upper left of the window.

- Update the appropriate fields in the **Modify Diagnosis/Problem** window.

- Click **OK.**

- Click the ☒ the close button of the additional details pane to close the Modify window.