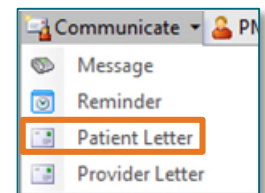


The following quick text is available to produce a Chart Summary to a patient or another provider caring for the patient using the patient or provider letters. The patient specific information that will be included in the auto text are Patient Demographics, Active Problems, Procedure History, Home Medications, Allergies with Reactions, and Immunizations.

Patient Letter

The following steps outline how to provide a chart summary to a patient.

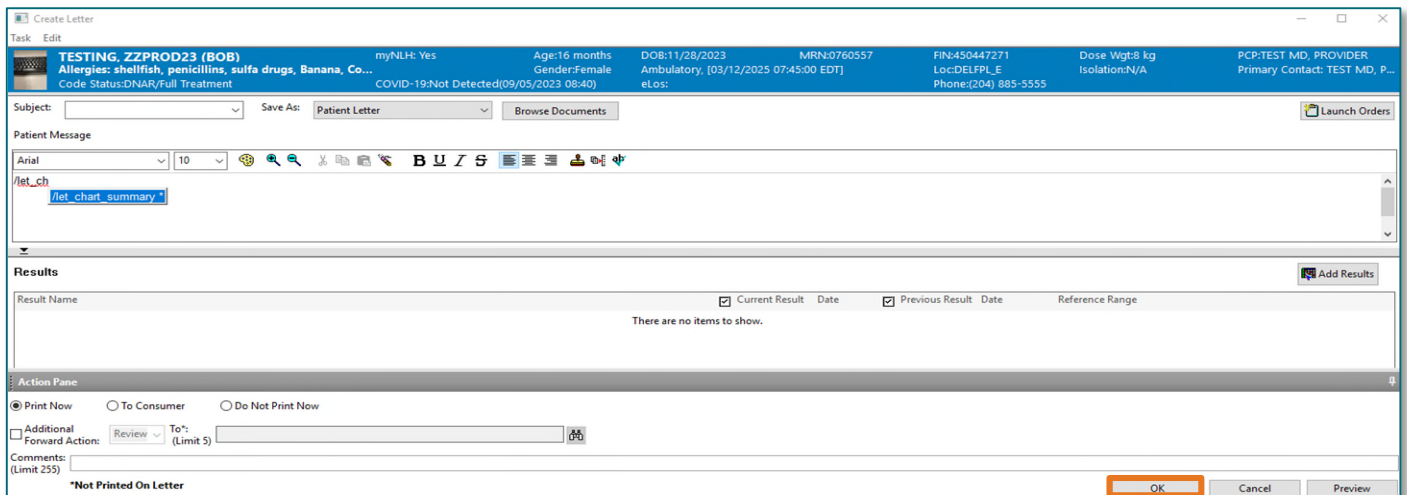
STEP 1: Select dropdown arrow next to **Communicate** and select **Patient Letter**.



STEP 2: Within the body of the message, begin typing `/let_chart_summary*` for the auto text to populate.

- Double-click or select enter to populate the auto text in the body of the message.

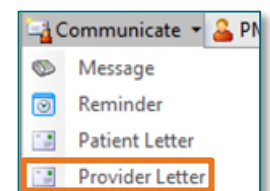
STEP 3: If no other information needs to be added to the letter, select **OK** for this letter to be printed now.



Provider Letter

The following steps outline how to provide a chart summary to a Provider that is caring for a patient.

STEP 1: Select dropdown arrow next to **Communicate** and select **Provider Letter**.



STEP 2: Select the Provider Letter recipients.

- Within the **Recipient** field, check to ensure that the mode is correct for how the letter should be sent, i.e., **Fax**, **Secure Mail**, **Inbox**, or **Mail** (printing and mailing), select **OK**.

Provider Letter Recipients

Select Provider

☒ PCP
TEST, PROVIDER

Search for Provider

External (NP/PS)

Favorite (7) Recent Recipient (5)

Favor...	Prefix	First Name	Last Name	Credentials	Mode	Details
☆		PROVIDER	TEST		Inbox	

+ Add Freetext Recipient

Recipient

Favor...	Primary	Prefix	First Name	Last Name*	Credentials	Mode	Details*	More	Delete
☆	<input checked="" type="checkbox"/>		PROVIDER	TEST		Inbox			✕

Other Actions

☐ Forward for Print To: WEYMOUTH, WENDY

Comments: (Limit 255)

*Not Printed On Letter

OK Cancel

STEP 3: Within the body of the message, begin typing **/let_chart_summary*** for the auto text to populate.

- Double-click or select enter to populate the auto text in the body of the message.

Create Letter

Task Edit

TESTING, ZZPROD23 (BOB) myNLH: Yes Age:16 months DOB:11/28/2023 MRN:0760557 FIN:450447271 Dose Wgt:8 kg PCP:TEST MD, PROVIDER
Allergies: shellfish, penicillin, sulfa drugs, Banana, Co... Gender:Female Ambulatory, [03/12/2023 07:45:00 EDT] Loc:DELPH_E Primary Contact: TEST MD, P...
Code Status:DNR/Full Treatment COVID-19:Not Detected(09/05/2023 08:40) eLos: Phone:(204) 885-5555 Isolation:N/A

Subject: Save As: Patient Letter Browse Documents Launch Orders

Patient Message

Arial 10

/let_ch
let_chart_summary

Results

Result Name

Current Result Date Previous Result Date Reference Range

There are no items to show.

Action Panel

☒ Print Now ☐ To Consumer ☐ Do Not Print Now

Additional Forward Actions: Review To: (Limit 5)

Comments: (Limit 255)

*Not Printed On Letter

OK Cancel Preview

STEP 4: If no other information needs to be added to the letter, select **OK** for the letter to route to the option chosen within the Provider Letter Recipients window.