From the Office of Clinical Informatics
Cerner Ambulatory
No Charge Visit Documentation
April 21, 2020

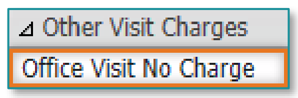
For each Nurse/MA Only visit, an associated charge order must be placed at the end of the visit. This order should come from the E&M Charges and/or the In-Office Procedures component of the Quick Orders page based on the nature of the visit.

When a patient comes into the office for a visit that is a No Charge Visit (e.g. Blood pressure check), the patient will need to be placed on the schedule and have a Quick Registration completed to generate a financial identification number (FIN) on which to place the visit documentation.

STEP 1: Schedule the patient on the Nurse or MA schedule following your normal workflow.

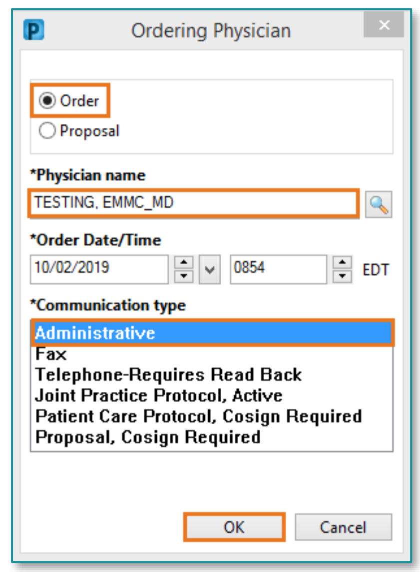
- Click here for more information on how to complete **Scheduling** and **Quick Registration**.

STEP 2: Ensure you are on the patient's chart and on the correct encounter/location prior to commencing any documentation/placing orders.



STEP 3: Navigate to the Quick Order MPage.

STEP 4: Select the **Office Visit No Charge** charge from the **E&M Charges** component.



STEP 5: In the Ordering Physician window:

- Select the **Order** option.
- Enter attending **physician's name**.
- Select the **Administrative** communication type.
- Click **OK**.

STEP 6: Select the **Orders for Signature** Tray.

STEP 7: Associate the appropriate **diagnosis** if available and click **Sign**.

STEP 8: Within the order scratchpad, select **Yes** in the **Nurse/LPN/MA Visit** field.

STEP 9: Click **Sign**.

NOTE: This order will not route to the providers message center and does not need to be co-signed. It will appear in the Order profile under Non-Categorized and show as a Nurse/LPN/MA Visit.