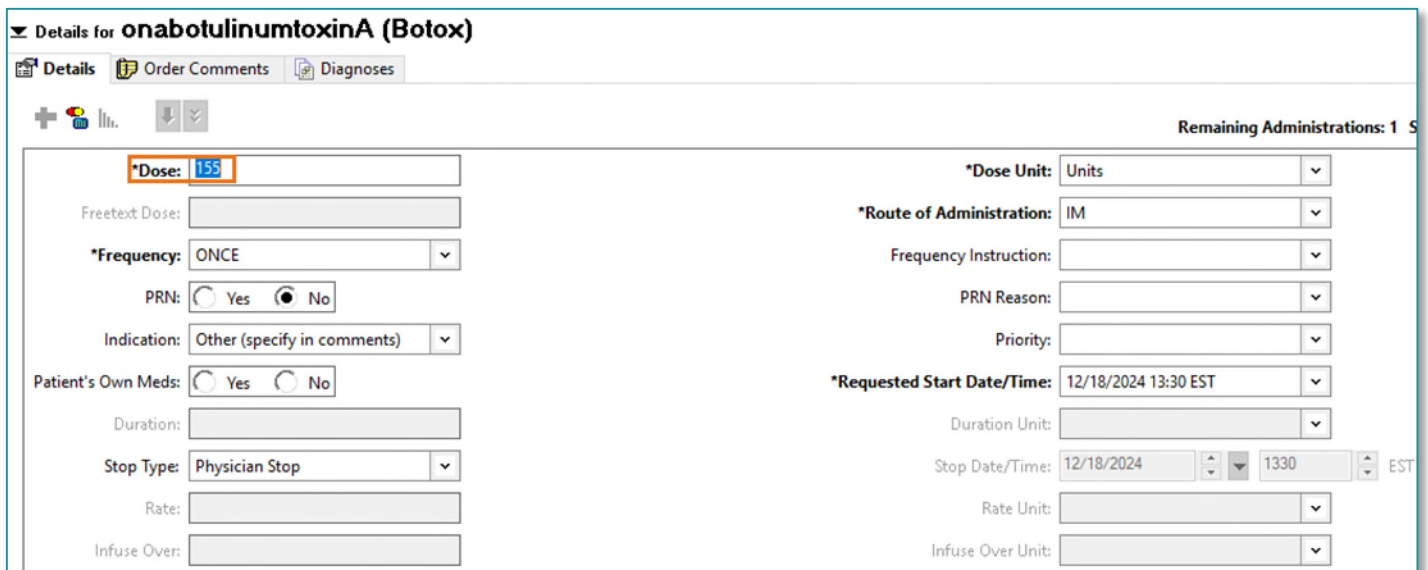


Correct ordering and documentation of Botox is important to trigger correct billing for the medication. Centers for Medicare & Medicaid Services (CMS) dictate that any unused vial amount can be billed. This flyer outlines the process used in the Outpatient/Ambulatory setting to electronically order and document Botox administration.

Procedures using Botox

Botox is supplied by manufacturers in 50, 100, and 200-unit vials. It is important at time of placing order (or proposing to provider) to know number of units used during injection/procedure. For more information surrounding CMS requirements, click [here](#).

➤ General guidelines for Ordering



Details for **onabotulinumtoxinA (Botox)**

Details | Order Comments | Diagnoses

Remaining Administrations: 1 S

*Dose: **155**

*Dose Unit: Units

*Route of Administration: IM

*Frequency: ONCE

Frequency Instruction:

PRN: Yes No

PRN Reason:

Indication: Other (specify in comments)

Priority:

Patient's Own Meds: Yes No

*Requested Start Date/Time: 12/18/2024 13:30 EST

Duration:

Duration Unit:

Stop Type: Physician Stop

Stop Date/Time: 12/18/2024 1330 EST

Rate:

Rate Unit:

Infuse Over:

Infuse Over Unit:

- Ordered amount needs to be the amount administered to patient, regardless of package size.
- Example: Patient is receiving 155 units of Botox related to a procedure. Office stocks 100-unit vials. Ordered amount should reflect 155 units of Botox (two vials are used with 45 units waste)
- Waste billing is managed either by a verifying pharmacist or by billing/coding/information system teams. The ordering provider and/or staff member administering Botox, does not need to manipulate order to drive waste documentation.

➤ General guidelines for documentation of administration

- From above, amount intended to be administered to patient is ordered.

- Upon documentation, the MAR should reflect ordered amount and administered amount after medication administration documentation.

onabotulinumtoxinA (Botox)	
155 Units Soln, IM, ONCE, Indication: Other (specify in comments), 12/18/24 13:00:00 EST, 12/18/24 13:00:00 EST, Botox treatment of migraines. 155 units of onabotulinumtoxinA should be injected as directed.	
onabotulinumtoxinA	155 Units
Lot Number :	
Exp. Date :	
Admin Injection SC/IM	

- For barcode scanning: if 100-unit vial is scanned and dose appears greater than order, the number of units should correctly match the order/number of units administered to patient.

The screenshot displays a medication administration interface. On the left, a patient information card for TESTING, ZZPHARMACY (MRN: 2512532, FIN#: 399988773) is shown. Below it is a table with columns for Scheduled, Mnemonic, and Detail. A row is highlighted for onabotulinumtoxinA (Bot...), 155 U. The main area on the right is a form for documenting the administration. It includes fields for *Performed date / time (12/18/2024, 1248 EST), *Performed by (GUIGGEY, JOSHUA R), and Witnessed by. There are also fields for Lot Number, Exp. Date, and Admin Injection SC/IM, each with a 'Trend' link. At the bottom, there are dropdown menus for *onabotulinumtoxinA (set to 155 Units), Diluent (<none> ml), *Route (IM), and *Site. There are also checkboxes for 'Not Given' and a 'Reason' dropdown, and a 'Comment' field.