Barcode Medication Administration (BCMA) is a process designed to electronically confirm the 7 Rights of Medication Administration. This flyer outlines the process of documenting a self-administered treatment.

Overview of Barcode Medication Administration

➢ Barcode Medication Administration (BCMA) is a process designed to electronically confirm the 7 Rights of Medication Administration: Right Patient, Right Medication, Right Dose, Right Time, Right Route, Right Documentation, and Right Reason.

➢ BCMA adds an additional layer of safety but **DOES NOT** replace the safe medication administration processes.

➢ Hospital directives regarding Patient Identification (2-Identifier process) MUST be followed.

Self-Administered Treatment Administration Workflow

There may be times a patient can self-administer a medication, such as an inhaler or nebulizer. To accurately document:
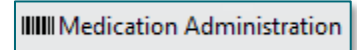
STEP 1: Prepare medications to be administered.

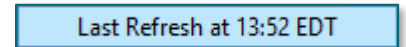- If preparation is required, keep the barcode intact for scanning.

STEP 2: At the patient's bedside, verbally/visually verify the correct patient, following hospital policies/directives.

STEP 3: Confirm the patient information in the demographics banner bar.

STEP 4: Open the **Medication Administration Wizard** from the barcode button on the toolbar.

STEP 5: Click the **Refresh** button within the Wizard to ensure the most up-to-date medication orders are viewed.

STEP 6: Scan the FIN barcode on the patient's wristband or face sheet per practice policy.

- On the patient's facesheet, staff will scan the **QR Code.**
- When scanning the QR Code, staff will need to scan in a downward fashion. This will avoid capturing the other barcodes on the sheet.

STEP 7: Scan the medications.

- Complete any required or missing fields and manage alerts, as applicable.

- After scanning the patient wristband and medication, click in the **Result** column.

- In ***Performed by** field, type **Patient** and **PATIENT, SELF ADMIN** will auto populate.

- Click **OK**.

STEP 8:   Administer medications to the patient.

STEP 9:   Click the **Sign** button to document.