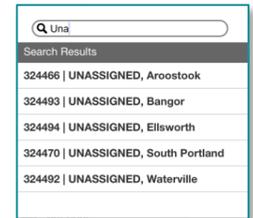


The Netsmart Tablet App only allows adding a visit to a Patient Calendar when a Resource is assigned. When necessary, unassigned resource is used as a placeholder on the calendar.

Adding an Unassigned visit to a Patient Calendar on the Tablet

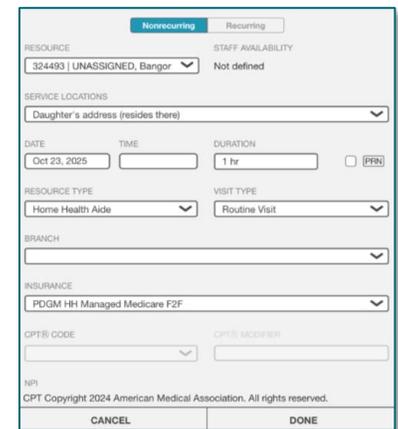
If the assigned staff for a visit is unknown, the resource of **Unassigned** is used.

- STEP 1:** Open patient's chart.
- STEP 2:** Tap **Calendar**.
- STEP 3:** Tap **+Add** in the lower right-hand side.
- If adding multiple visits, tap **Recurring** at top of screen.
- STEP 4:** Tap your name in the **Resource** field.
- STEP 5:** Enter **Una** in the **search** field and tap **enter**. Select the appropriate **Unassigned Resource** (ex. Unassigned, Bangor).
- STEP 6:** Tap the **Date** field to the change the date of the visit (if different).
- STEP 7:** Tap the **Resource Type** field, then select the discipline.
- STEP 8:** Tap the **Visit Type** field, then select the type of visit from the list.
- STEP 9:** Tap **Done**.



Search Results

324466 UNASSIGNED, Aroostook
324493 UNASSIGNED, Bangor
324494 UNASSIGNED, Ellsworth
324470 UNASSIGNED, South Portland
324492 UNASSIGNED, Waterville



Nonrecurring Recurring

RESOURCE: 324493 | UNASSIGNED, Bangor STAFF AVAILABILITY: Not defined

SERVICE LOCATIONS: Daughter's address (resides there)

DATE: Oct 23, 2025 TIME: TIME DURATION: 1 hr P99

RESOURCE TYPE: Home Health Aide VISIT TYPE: Routine Visit

BRANCH: BRANCH

INSURANCE: PDGM HH Managed Medicare F2F

CPT® CODE: CPT® MODIFIER:

NR: CPT Copyright 2024 American Medical Association. All rights reserved.

CANCEL DONE