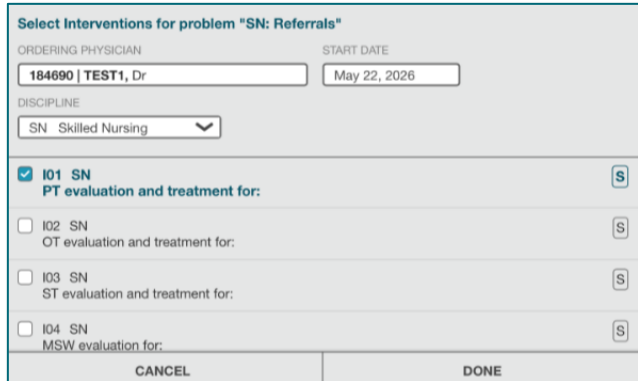


During or after the admission, it may become apparent the patient needs additional services. A discipline not part of the original referral can be requested and documented.

Documenting an additional discipline referral

➤ Document order for additional discipline from Provider.

- STEP 1:** Tap **Care Plan/Charting** tile.
- STEP 2:** Tap **+** in lower right.
- STEP 3:** In search box, enter **ref**.
- STEP 4:** Tap the **Referral Care Plan** for discipline.
- STEP 5:** Tap **+** next to **Interventions**.
- STEP 6:** Tap **Intervention for the discipline** to be added to patient's care. This will send the order to the Provider for review and signature.
- Add **Ordering Physician** using the dropdown.
 - Tap **Done**.
 - Add **Modifier** with reason for referral.
- STEP 7:** **Save** Care Plan changes.



➤ Add a Visit Frequency for additional discipline

- STEP 1:** Tap **Visit Frequency** tile.
- STEP 2:** Tap **+** in lower right.
- Add **Discipline** using dropdown.
 - **Visit: 1x a month**
 - **Physician ID:** add Provider who furnished verbal order.
 - **Duration:** Month
 - **For:** 1
- STEP 3:** **Save** Visit Frequency changes.

➤ Create Task for Scheduling

- STEP 1:** Tap **Patient Tasks** tile.
- STEP 2:** Tap **+** in lower right.
- **Task Code:** Need to schedule assigned discipline (Clinical).
 - **Assigned To:** enter sched , choose **Scheduling**, (area or team).
 - **Due Date:** today's date
 - **Comment:** Enter discipline to be added and reason for referral.

➤ **Add visit to patient's schedule**

STEP 1: Tap **Calendar** tile.

STEP 2: Tap **+** in lower right

- **Resource: Unassigned**, your area.
- **Date:** next Business Day (Monday through Friday).
- **Resource type:** Choose Discipline being added using dropdown.
- **Visit Type:** Secondary Eval Visit.
- **Schedule Note:** Town and reason for referral.

STEP 8: Tap **Done**.