From the Office of Health Informatics

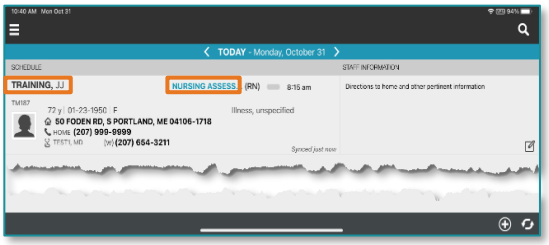
Home Care and Hospice 30-Day Reassessment

March 6, 2026

A 30-day reassessment is required for patients receiving therapy at a minimum of every 30 days, regardless of the certification period.

30-Day Reassessment

On a 30-day Reassessment, not everything listed may be required. Listed are, - the various windows you might need to touch on a 30-day Reassessment.



➢ Getting Started

STEP 1: Log into **Netsmart Homecare**.

STEP 2: Locate the patient on the **Today** screen and tap the **Patient's name** or **Visit Type**.

STEP 3: Tap **Sync** in the bottom right-hand corner.

STEP 4: From the charting page, tap **Start Visit**.

- This will log the current time as the start time for the visit type in the Time Entry screen.

STEP 5: The highlighted tiles ill display, indicating required documentation.

- Some tiles may display highlighted, this is to assist users who are still using the laptop for documentation.

➢ Visit Documentation

STEP 1: Tap **Assessment**.

- The assessments completed for the patient display on the left.
- Tap **+ Add**.
  - Select the **Template**, **Visit Type** as needed.
- Complete the required fields in the assessment as indicated by the orange outlines.

STEP 2: Tap **Care Plan/Charting**

- The care plans for the patient display on the left.
  - Navigate between care plan editing and compact charting, along with the active and discontinued care plans, as necessary. End date any unnecessary care plans
- Tap the applicable **Care Plan** to complete care plan charting.
- Complete the required care plan charting as indicated by the orange outlines.
  - If a modifier needs to be edited, end the current goal or intervention with the current date, and add a new goal or intervention with the new modifier.
- Tap the back arrow to return to the charting page.

STEP 3: Tap **Clinical Note**

- The clinical notes completed for the patient display on the left.
  - Navigate between **Active** and **All** clinical notes as necessary.
  - Notes with an end date are under **All** and notes without an end date are under **Active**.
- Tap **Add** to add a new clinical note.
- Use Code is **C**.
- Complete the required documentation.
- Tap the < back arrow to save the information return to the charting page.

STEP 4: Tap **Visit Frequency**

- Active visit frequencies display in the navigator to the left.
- Tap **+ Add**.
- **Verbal Start of Care (VSOC)** is located at the top, enter the **date** and **sign.**
  - **Lupa Threshold** will display under the VSOC.
- Complete the fields applicable for the discipline, entering the high and low number of visits.
  - The certification period displays at the top of the navigator.
  - Check **Cert/Recert** and **Do Not Create End Order**.
- Enter any PRN visits for the patient.
- Select the **< back arrow** to save the information and return to the charting page.

STEP 4: Tap **Calendar**

- Select **+Add** and tap **Visit** or **Activity**.
  - For a **non-recurring visit**, select the **visit type**.
  - For **recurring visits**, the **number of visits** and **frequency** (days, weeks) also need to be completed.
  - For an **activity**, complete **Resource Type**, **Date**, and **Activity**.
    - Do not enter a Start Time or Duration for an activity.
    - Use **Clear** if those fields populate. This keeps the activity on the tablet.
- Select **Done** to add visit (s) to the schedule.

STEP 5: Tap **Care Team**

- The disciplines display on the left in the navigator.
- Locate your discipline and ensure that your name is the **Admitting Clinician** and for your discipline if you will continue to see the patient**.**
- Enter code status, infections, alerts, precautions, and other known information.
  - Use capital letters, such as VAX, to search easily.
- Select the **< back arrow** to save the information and return to the charting page.

STEP 6: **Tap End Visit**

- This logs the current time as the end time for the visit type in the **Time Entry** screen.
- If required documentation stills needs completed, select the required documentation from **Open Charts** and complete the documentation.