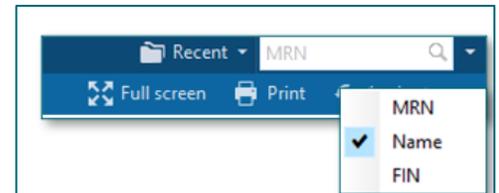


When a patient is referred from a Northern Light inpatient facility without a Continuity of Care Document, the Communicate functionality in Cerner PowerChart is used to send the document to Care Connect in Netsmart via secure mail. This flyer details this workflow.

Finding the Patient in PowerChart

- Search for the patient by Name or MRN. This may be changed by clicking the drop-down menu.
- Select the patient's CURRENT Inpatient encounter and click OK.

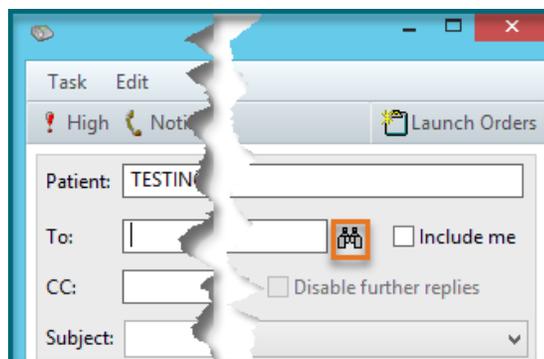
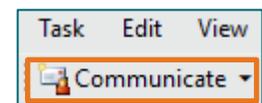


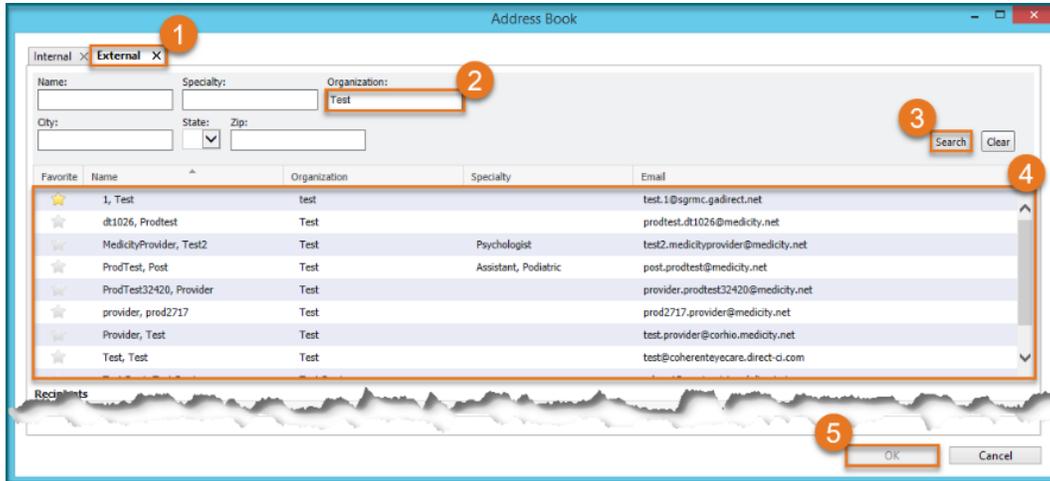
FIN NBR	Facility	Nurse Unit	Enc Type	Reg Date	Disch Date
458162880	EMMC	4STAR	Inpatient	04/03/2025 5:00	
402812432	EMMC	4STAR	Inpatient	10/25/2023 10:12	12/12/2023 23:59
398606384	EMMC	4STAR	Inpatient	09/15/2023 9:02	10/25/2023 10:12

Initiating the Message

➤ Patient's Chart

- Within the patient's chart, click **Communicate** in the toolbar. A new box will open.
- Complete the To: field...
 - **Option 1:** Type northernlighthomecarehospicecentralintake@nlhch.netsmartdirect.net
 - **Option 2:** Click the binoculars to search for your recipient within the Address Book.





1. Click the **External** tab near the top left of the Address Book.
2. Type **NL Home Care & Hospice** into the **Organization** field.
3. Click **Search**.
4. Click to highlight **NL Home Health & Hospice** in the results list.
5. Click **OK**.

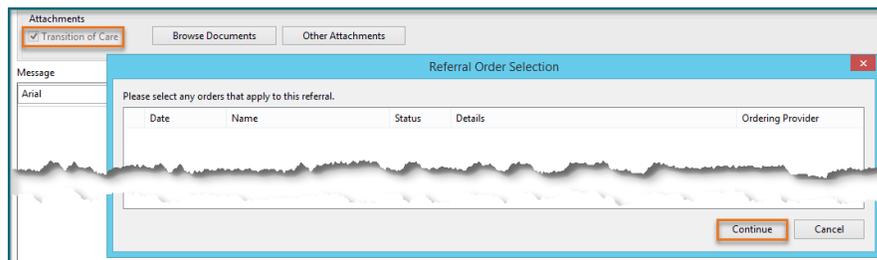
NOTE: Click the yellow star favorite icon to add the address to your favorites list.



Creating the Message

STEP 1: Click the box to the left of **Transition of Care** to begin adding the CCD.

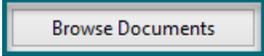
STEP 2: The **Order** box will **Continue** there are no to select.



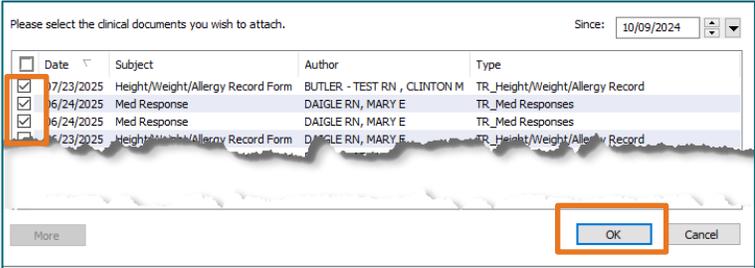
Referral Selection open, click even if documents

STEP 3: If needed, add additional document(s).

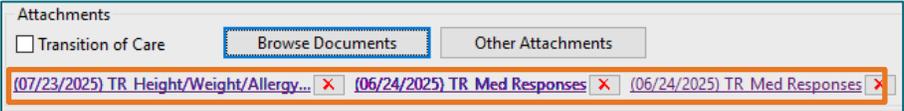
- After the recipient field is populated, click **Browse Documents**.



- A list of documents will appear.



- Select desired document(s) to attach by placing a **check** in the box to the left of the date.
- Click **OK**.
- All documents selected are attached to the message.



STEP 4: Click **Send**.

