

From the Office of Health Informatics Home Care and Hospice Mass Vacc Vaccine Order Changes April 25, 2025

Ordering the correct version of Influenza vaccine is necessary for successful barcode scanning via Mass Vacc Admin steps. Follow the process for when it is identified a patient initially checked-in to receive IM or nasal/Flumist vaccine and are now receiving a different version of Influenza vaccine.

<u>NOTE</u>: This process assumes the patient is checked-in via the Mass Vac Check-In tool and can be seen within the Patient List via Mass Vacc Admin.

Patient displayed from Mass Vacc Admin

Mass Vacc Admin			💱 🖓 Full screen 🛛 Print 🕞 Ominutes egn
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Ness Vaccination Administr × +			
Patient List Vaccination Clinic- South 🗸 List Maintenance			Add Patient Establish Relationships 😑 Filter
Patient A	Completed/Ordered	Screening Form Completed?	Vaccine Administration
*testing, bhop 15 9 yrs U DOB: 30, 30, 2015			Launch
*testing, bhop 16 9 yrs M D08: 30, 30, 2015	1/1	Nass Vaccination Screening Form	Launch
*testing, bhop 17 9 yrs F D08: 3A, 30, 2015	1/1	Mass Vaccination Screening Form	Launch
*testing, bhop 18 9 yrs F D08: JUL 30, 2015	-/1	Mass Vaccination Screening Form	Launch
*testing, bhop 19 9 yrs M DOB: 34, 39, 2015	1/1	Nass Vaccination Screening Form	Laundi

- -- / 1: this means the patient is checked-in and medication order has been entered for Influenza vaccine.
- Left-click within the **Completed/Ordered** cell will open a pane to the right. This should be used to identify the patient (FIN number) and which vaccine that is ordered. Pay special attention to the route of the administration, in this case: **IM** (intramuscular) is seen.

Mass Vaccination Administr × +			(B*
Patient List Vaccination Clinic- South - List Maintenance			Add Patient Establish Relationships 💷 Filter
Patient	Completed/Ordered	Screening Form Completed?	Orders X
*testing, bhop 15 9 yrs U DOB: JUL 30, 2015	-/1		testing, bhop 18 9 yrs. Female. DDB: 30. 2015 MRR: 2513/25 FB: 4000004/28
*testing, bhop 16 9 yrs M DOB: JUL 30, 2015	1/1	Mass Vaccination Screening Form	Completed/Ordered
*testing, bhop 17 9 yrs F DOB: JUL 30, 2015	1/1	Mass Vaccination Screening Perm	Selected Visit
*testing, bhop 18 9 yrs F D08: JUL 30, 2015	-/1		Completed (0)
*testing, bhop 19 9 yrs M D08: JUL 30, 2015	1/1	Mass Vaccination Screening Ferm	Completed/Ordered/Future (1)
*testing, bhop 20 9 yrs F DO8: 314, 30, 2015	1/1	Mass Vaccination Screening Ferm	infuenza vinus vaccine, inactivated (Feuzone FF Prafiled Syringe 2024-2025 intramuscular suspension) D. Sam, Nan Charcherger 11, Marchergine Indications: Immergenzation, 20(21/24 0-41:40 EDE
*testing, bhop 21 9 yrs M D08: 3/L 30, 2015	1/1	Mass Vaccination Screening Ferm	I Dote/Times, State Supply Ordered SEP 11, 2024 09-41
*testing, bhop 22 9 yrs F D08: 30, 30, 2015	1/1	Mass Vaccination Screening Ferm	HOTORE DU, MITHORT M
*testing, bhop 24 9 yrs U	1/1	Mats Vaccination Screening Ferm	

- The administering staff will complete screening documentation based off the Smartsheet/Patient Roster.
- If it is determined the patient needs a different vaccine than what was originally ordered, follow the steps workflow.
- **<u>STEP 1</u>**: From Mass Vac Admin, select Launch from Vaccine Administration column.
- **<u>STEP 2</u>**: Scan Vaccine Summary Sheet that was printed via Mass Vacc Check-In steps.

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- <u>STEP 3</u>: The Medication Administration window will display influenza vaccine ordered during check-in steps. Perform override by selecting box to left and indicate Override Reason as: Route of Administration Not Compatible. Select Yes.
- **<u>STEP 4</u>**: **Pharmacy Verification** window will appear, select Yes.
- <u>STEP 5</u>: Click within yellow-highlighted **Result** column.

Medication Administration				0 P
	1	Nurse Review	Create order and document.	Last Refresh at 13:36 EDT
ESTING, BHOP 37	MRN: 2513780 FIN#: 400001020	DOB: 07/30/2015 Age: 9 years		Loc: ; ** Allergies Not Recorded
	89/11/3	924 11:36 EDT - 09/13/2024 1	5:36 EDT	
Scheduled	Mnemonic influenza virus influenza virus	Details vaccine 0.5 mL Susp (No-t vaccine, ina	Chargeb, IM, Vaccine, Indicat.	is vacine, inactivated 0.5 mL IM
		2 of 2		Back Sign

- STEP 6:Select Not Given, indicate Exception, and Exception Reason:Exception: Refuse Do Not GiveException Reason: Patient Refuses
- **<u>STEP 7</u>**: Press **OK**, then Sign.
- <u>STEP 8</u>: Navigate **to Mass Vacc Check-in**. Use the **Patient Search** window, search for and locate the appropriate patient using multiple patient identifiers, as needed. Search using FIN number indicated on printed smartsheet roster.



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et Sint, M	The medication task, influenza virus vac verified. Continue? Yes	cine, has not
	115 Influenza Viruz vaccine, live (FluiMist 2024-2025 nasal sp zi zr. g., garz, tuska, increne, indication (influenza Transporter, con 10/12/4/155200707) EL in dura eminanavig(1.1 m, into each recte), for a total of 0.2 m	sy) 13/24 13:53:00 ED EJ
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IMPORTANT: Ensure that the correct VAC_SOUTH encounter is selected.

- **<u>STEP 9</u>**: After the appropriate patient/encounter (Facility: **VNA HOME HEALTH AND HOSPICE**, Nurse Unit: **VAC_SOUTH**) has been selected, click the **OK** button.
- **<u>STEP 10</u>**: Influenza Vaccine will now become available to order and check-in again.

NOTE: This should only be done when it is determined the patient will be receiving a different vaccine than what was previously ordered/checked in.

- **<u>STEP 11</u>**: From the Immunizations section of the **Mass Vacc Check-in** page, verify the Influenza vaccine is available and that the **Order** box is checked.
- **<u>STEP 12</u>**: With the **Influenza Order** box checked, click the **Order and Check In** button in the lower right of the page, an **Orders** window displays.
- **<u>STEP 13</u>**: From the **Orders** window, choose the appropriate vaccine option from those available.

Required History					
Admin Date	Doses Admin	Additional Information	1.	Order	
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				Order and Check In	
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<u>STEP 14</u>: After selecting the appropriate vaccine option, check the **Print Summary** box in the lower left of the window. If administering a state-supplied vaccine, chose the order sentence with State Supply.

IMPORTANT: Select the vaccine the child's parent/guardian has provided consent to give.

- **STEP 15**: With both the Vaccine Order and Patient Summary selected, click the **Sign** button in the lower right of the window.
 - The Ordering Physician Window will display.
- <u>STEP 16</u>: Fill in the **Ordering Physician** window with **PASTORE DO**, **ANTHONY M**.
- **<u>STEP 17</u>**: Communication type: **Protocol**.
- **<u>STEP 18</u>**: The Vaccine Summary Sheet displays in the Discern Viewer.
- **<u>STEP 19</u>**: The Vaccine Summary Sheet displays in the Discern Viewer.
 - <u>The document does not need to be printed as it was printed</u> previously.

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Vaccene	Quder		et konvernel
Influenza	Fluence PF Prefiled Syringe 2024-2025 intramuscular sugammion Fuldist 2024-2025 insail spray Fuldist 2024-2025 intramuscular suppension	0.5 mL, Susp (No-Charge), IV V 0.2 mL, Soin(No-Charge), NA V 0.5 mL, Susp (No-Charge), MA, Va 0.5 mL, Susp, IM, Vaccine, 1 Dose	ccine, 1 Deses/Times, State Supply Is/Times, Bilable
Print Summary		0.5 mL, Susp. IM, Vaccine, X 1 Do Sign Cancel	aes/Times



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<u>STEP 20</u>: Follow normal medication administration steps outlined in Mass Vacc Admin workflow: <u>Home</u> <u>Care & Hospice - Mass Vacc Admin Tool (northernlighthealth.org)</u>

IMPORTANT: Ensure that the correct vaccine (Nasal or IM injection) is ordered and documented appropriately prior to pressing Sign. It is this step that alerts the Maine Immunization Information System (ImmPact).

Medication Administration				
		Nurse Review	Create order and document.	Last Refresh at 8:39 EDT
TESTING, BONNIE	MRN: 2512974 FIN#: 400001095	DOB: 08/08/1960 Age: 64 years		Loc: ** Allergies Not Recorded
	09/1	5/2024 6:39 EDT - 09/16/2024 10):39 EDT	
Scheduled	Mnemonic influenza virus v influenza virus v	Details vaccine, live 0.2 mL, Spray, NASAL, vaccine, liv 0.2 mL/dose intranasa	Result Vaccine, Indication: Infl influenza virus v illy (0.1 mL Into each no	raccine, live 0.2 mL NASAL
		2 of 2		Back: Sign

For questions regarding process and/or policies, please contact your unit's Clinical Educator or Health Informaticist. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728