

Patient Protocol Manager is one of two major components of the PowerTrials solutions. Patient Protocol Manager (PPM) is used to enroll and manage enrollment of patients into studies.

Taking a Patient Off Study

STEP 1: Log into **Patient Protocol Manager**.

STEP 2: Go to the protocol the patient is to be taken off study.

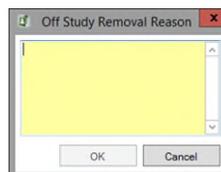
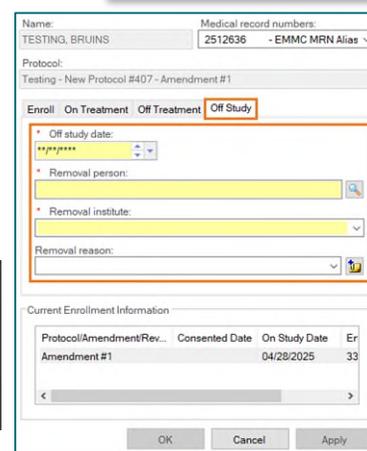
STEP 3: Locate and right-click the patient's name that is to be taking off study and select **View/Edit Enrollment**.

STEP 4: Select the **Off-Study** tab.

- Enter the date the patient was taken off study in the **Off-Study Date** box.
- Enter the **Removal Person**, **Removal Institute**, and **Removal Reason** information.
- A free text comment must be entered if **Other** is selected from the **Removal Reason** list.

STEP 5: Click **OK**.

- The patient's details are updated. The applicable column (i.e., Off Study and/or Off Treatment) is updated with the date entered.

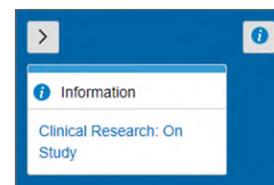



➤ **Tab Options**

- If the Study Type of **Therapeutic** was selected when creating the protocol, there will be four tabs available: **Enroll**, **On Treatment**, **Off Treatment**, and **Off Study**.
- For **Non-Therapeutic** studies, there will only be two tabs: **Enroll** and **Off Study**.

SmartZone Alert

- A SmartZone alert will appear in the patient's chart when staff enter the chart. In order for the alert to fire and appear, the following events need to occur:
- Once the protocol has been built and the patient is enrolled into the study.
 - After the patient has been enrolled into a study, the SmartZone alert will trigger upon opening the chart.



NOTE: When a patient is off treatment, the Smart Zone alert will still appear until they are taken off study.