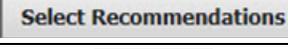
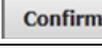


This Quick Reference Guide (QRG) demonstrates the workflow for using the Sepsis Advisor Module.

Common Buttons & Icons

	Open Chart button
	Add button
	Launch Module button
	Collapse icon

	Expand icon
	X Close button
	Select Recommendations button
	Confirm button
	Sign Orders button

Use the Sepsis Module Order

➤ **From the Provider Handoff screen:**

STEP 1: Click the patient's name to open their chart. The Sepsis Alert opens.

NOTE: If sepsis isn't indicated, click the Reason dropdown arrow; then click the appropriate reason.

STEP 2: To review the patient's chart before deciding, complete the following steps:

- Click **Open Chart**.
- Review the chart, as needed.
- Click **Add** next to Orders in the Menu. The Add Order window displays.
- Type **sepsis** in the Search field.
- Click **Sepsis Module** or **Sepsis Not Indicated**, as appropriate for the patient's case.

➤ **From the Sepsis Alert Window:**

STEP 1: If Sepsis is indicated, click **Launch Module**, the Interdisciplinary Sepsis Module displays.

- To expand or collapse different sections, click the icon in the header.
- To change the level of severity, click the Sepsis Severity dropdown arrow; then click the appropriate level.
- To view the criteria for severity, click the Sepsis Severity Definitions hyperlink. To close the window, click the link again.
- To view high and lows, hover over the vital sign.
- To view trends in a graph, click the vital sign. Click the **X** Close button to close the window.

STEP 2: Select the checkbox(es) for the appropriate infection source(s).

NOTE: Any box that has a red asterisk opens additional documentation.

STEP 3: Select the checkbox for the appropriate suspected infection factors if it becomes available.

STEP 4: Click **Select Recommendations**.

STEP 5: Select the appropriate dosing checkbox in the Special Dosing Recommendations section, if needed.

STEP 6: Select the appropriate antibiotics checkbox in the Antibiotic Recommendations section.

STEP 7: Select the appropriate fluid therapy checkbox, as needed.

STEP 8: Select the checkbox(es) for the appropriate order(s) in the Diagnostic Studies section.

STEP 9: Click **Confirm**. An overview of the selections display.

NOTE: To add an additional order, click **Select Recommendations** and the orders will reopen.

STEP 10: Select the **Add Septic Shock to the diagnosis list** check box, if applicable.

NOTE: If the checkbox is not selected, the diagnosis will have to be manually entered on the **Problem List**. If the problem is resolved before discharge, the **Problem List** will need to be updated.

STEP 11: Click **Sign Orders**. The scratch pad displays.

STEP 12: Document any missing, required order details, as needed.

NOTE: To place any additional orders, click **Add**.

STEP 13: Click **Sign**.

NOTE: Single order items can also be added outside of the module as appropriate.

Cancel/Reorder from the Module

➤ From the patient's chart:

STEP 1: Click **Orders** in the Menu.

STEP 2: Right-click **Sepsis Management**.

NOTE: To discontinue the module completely, click **Cancel/DC**. Any orders placed need to be canceled individually.

STEP 3: The Sepsis Module opens.

STEP 4: Place orders, as needed.