Northern Light Health

From the Office of Clinical Informatics

Quick Reference Guide (QRG)

Place and Initiate a PowerPlan

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This Quick Reference Guide (QRG) outlines the process for initiating PowerPlans.

Common Buttons & Icons

Add	**Add** button
	PowerPlan icon
Done	**Done** button
	Sub-Plan icon
	Chain Link icons
	Lightbulb icon
Initiate Now	**Initiate Now** button
Plan for Later	**Plan for Later** button
Sign	**Sign button**
	Refresh icon

Place and Initiate PowerPlans

From your patient's Orders screen:

STEP 1: Click the **Refresh** icon.

STEP 2: Click **Add**. The Add Order window displays.

STEP 3: Click the **Search** field.

STEP 4: Enter your search criteria; matching results display below.

NOTE: PowerPlans display with a yellow square icon, indicating they contain multiple orders.

STEP 5: Click the appropriate PowerPlan. The selected PowerPlan displays in blue, indicating it has been added.

NOTE: Nursing and other roles without ordering privileges will receive a pop-up, requiring them to document the ordering physician and the date, time, and communication type of the order.

STEP 6: Repeat steps 3-5, as needed.

STEP 7: Click **Done**. You return to the Orders screen.

STEP 8: Review the PowerPlan(s) and add or remove any orders as appropriate for your patient by selecting or clearing the corresponding check box.

NOTES: When saving a PowerPlan as a Favorite, the orders that are currently chosen will default selected when using the PowerPlan in the future.

- Sub-Plans are order sets that can be added to the PowerPlan.
- Chain Link icons indicate there are specific guidelines related to the order. Connected Chain Link icons indicate the guidelines have been satisfied.

STEP 9: Click **Initiate Now**. The status updates to Initiated Pending, and a Lightbulb icon indicates the plan has been initiated.

NOTE: To sign the plan without initiating, click Plan for Later.

STEP 10: Click **Sign**. The screen displays a Processing message.

STEP 11: Click the **Refresh** icon. The PowerPlan displays as Initiated.

NOTE: If you selected the Plan for Later option, the PowerPlan displays as Planned.