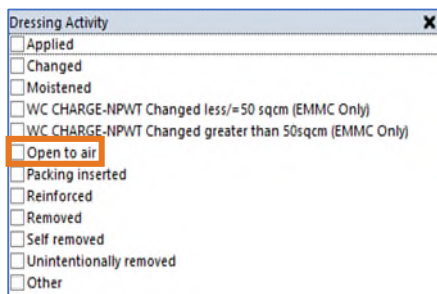# Wound Documentation Updates & Reminders
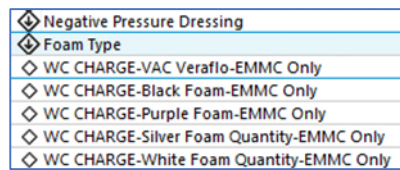
Open to Air documentation is now located in **Dressing Activity**.

Only EMMC should document the WC Charge options and these should only be selected if the dressing was changed.

Out of Office Message Center in PowerChart

<u>NOTE</u>: **This helpful hint is applicable to clinical staff that currently use Message Center.**
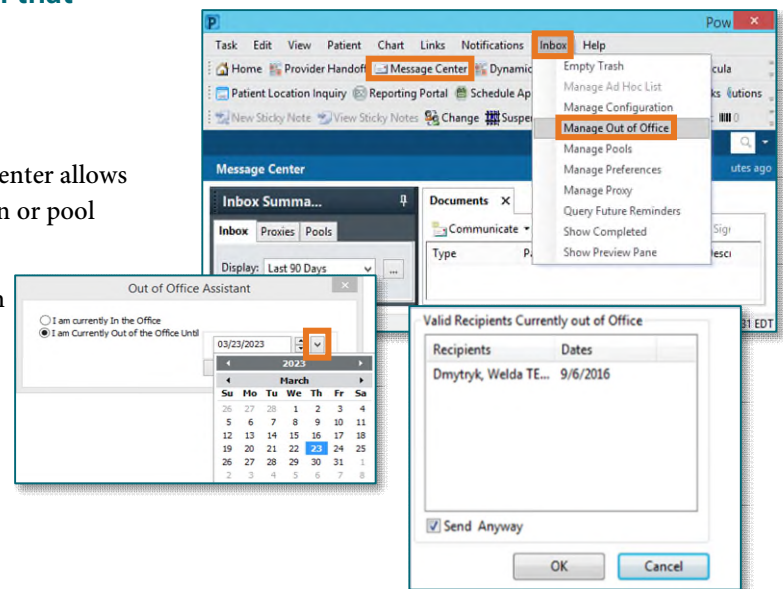
Going away for a while?

Setting up an "out of office" alert in Message Center allows others to redirect messages to a different person or pool while you are away.

The **Manage Out of Office** feature is located in the Message Center **Inbox** dropdown menu.

Click here for more information.

For CI education materials or previous newsletters, please visit the CI Education portal at **http://ci.emhs.org/**